

MINUTES OF REGULAR MEETING  
SUGAR CITY COUNCIL  
THURSDAY, SEPTEMBER 11, 2014

Presiding: Mayor Glenn W. Dalling  
Meeting Convened at 6:30 p.m.  
Prayer: Lamont Merrill  
Pledge of Allegiance

Present: Mayor Glenn W. Dalling; Clerk-Treasurer Wendy McLaughlin; Councilmen Bruce King, Lamont Merrill, Vaun Waddell, and Burch Drake; Chairman David Ogden of Planning and Zoning Commission; City Engineer Dick Dyer; Margarete Andrews, Sara Casalino, Rachel Distelhorst, Mychelle Eaton, Nita Eaton, Helen Harris, Terry Harris, Christine Lines, Todd Lines, Logan Luthy, Nakia Mattson, Kaden, Mark Oliphant, Mary Lou Wilding, and Janel Young.

The mayor asked if there were any corrections to the minutes of the regular meeting held on August 28, 2014. Each councilman had a copy of the minutes prior to the meeting. It was moved by Councilman King and seconded by Councilman Waddell to accept the minutes; motion carried.

**RECONCILIATION REPORTS:** Wendy presented the August reconciliation reports for the General Fund. It was moved by Councilman Waddell and seconded by Councilman Merrill to accept the August reconciliation reports for the General Fund; motion carried. Wendy presented the August reconciliation reports for the Utility Fund. It was moved by Councilman Waddell and seconded by Councilman Drake to accept the August reconciliation reports for the Utility Fund; motion carried.

Wendy presented the current bills in the amount of \$119,170.86. It was moved by Councilman Waddell and seconded by Councilman Merrill to pay the current bills, together with all regular September bills; motion carried. \$55,620.70 of the bills was to Madison County for road maintenance (chip seal and fog coating). There are two more streets to be done to complete road maintenance for the southern half of Sugar City. It is not unusual to budget \$130,000 for street maintenance.

**DEQ WATER STUDY:** Dick Dyer presented to the council the federal grant opportunity offered through the Idaho Department of Environmental Quality (DEQ) to fund half the cost to study our current water system and its components. The purpose of the study is to look at our water facilities and plan for the future. “Water supply and delivery will be examined, capacity of the system and components will be determined, growth demands for a 20-year period will be projected and each component of the system will be looked at in terms of condition, performance, and estimated remaining service life. An evaluation of how well the water system meets current DEQ regulations will also be conducted,” reported Dyer. A formal application needs to be completed and submitted. The city has received a DEQ grant funding offer of up to \$25,000. In order to accept and secure the offer, three steps need to be completed:

- Signed “Authorizing Resolution” - designates an individual to sign all legal documents associated with the grant (usually the mayor)

- Procure the services of a professional engineer – The Dyer Group will submit an advertisement to the newspaper requesting proposals for engineering services
- Develop a mutually agreeable contract that covers steps required by DEQ and other items the city wants/needs addressed

The study process will take several months and will include public hearings. Public comments will be factored into the study as appropriate. DEQ regulations are ever-changing and present guidelines could change if the council does not take decisive actions. After some discussion, including questioning the need for the study, the council proceeded to adopt the “Authorizing Resolution.”

**MOTION:** It was moved by Councilman Waddell and seconded by Councilman Drake to adopt the proposed Authorizing Resolution Form B Titled: A Resolution of the City Council of the City of Sugar City Idaho Authorizing the Mayor to Sign All Applications, Grant Agreements, and Other Documents Relating to Drinking Water Planning Grants.” The mayor called for a roll call vote:

Those voting aye: Councilmans King, Merrill, Waddell, and Drake

Those voting nay: None

Thereupon, the mayor declared the motion passed.

**PLANNING & ZONING REPORT:** Commissioner Dave Ogden reported that the commission held the public hearing on Thursday, September 4, 2014. The public did not attend the public hearing, and Dave went ahead with the presentation on the changes that the Impact Area Ordinance contains and what it means. The commission recommended the adoption of the ordinance to the council. The council had questions on which Madison County Ordinance procedures would be used to implement and administer the agreement and how they would be enforced. It was agreed to get City Attorney Bill Forsberg’s approval at the next Monday morning meeting before adopting the ordinance.

**Comprehensive Plan Hearing:** A public hearing has been set for October 2, 2014, to amend Sugar City’s Comprehensive Plan to include an additional objective to Chapter 13, “Community Design” under objective “To Maintain a Lighting Ordinance.” The addition – “To invest in public lighting, especially street lighting, that is appropriate to its location, up to date, aesthetic, and energy efficient, and will avoid light pollution without jeopardizing safety concerns” – will help the Tree and Beautification Committee’s request for a grant. Dave thanked Councilman Waddell for his help in drafting the new objective.

**OLIPHANT SHORT FORM APPLICATION:** The council reviewed the Olphant Short Form Application that Dave Ogden presented at the last council meeting. The application will divide five acres into three various-sized parcels, each with an 80-foot or more frontage. The council did not have any further questions.

**MOTION:** It was moved by Councilman Drake and seconded by Councilman King to accept the Oliphant Short Form Application on 500 West 1<sup>st</sup> South. The mayor called for a roll call vote:

Those voting aye: Councilmans King, Merrill, Waddell, and Drake

Those voting nay: None

Thereupon, the mayor declared the motion passed.

**ORDINANCE NO. #306:**

Councilman Waddell introduced Ordinance No. 306 entitled:

“AN ORDINANCE ENTITLED THE ANNUAL APPROPRIATION ORDINANCE OF THE CITY OF SUGAR CITY, IDAHO FOR THE FISCAL YEAR OCTOBER 1, 2014, TO SEPTEMBER 30, 2015, AND APPROPRIATING TO THE SEVERAL DEPARTMENTS, OFFICES AND FUNDS OF THE SAID CITY GOVERNMENT FROM THE REVENUE DERIVED FROM TAXES LEVIED FOR SAID FISCAL YEAR, AND ALL OTHER SOURCES, SUCH SUMS AS MAY BE NECESSARY OR DEEMED NECESSARY BY THE MAYOR AND CITY COUNCIL TO DEFRAY THE EXPENSES AND LIABILITIES OF SAID CITY FOR THE FISCAL YEAR ENDING SEPTEMBER 30, 2015.”

It was moved by Councilman Waddell and seconded by Councilman Merrill to waive reading of the ordinance on three different days and in full and to place it upon its final passage. Thereupon the clerk called roll upon the motion.

Those voting aye: Councilmen Drake, King, Merrill, and Waddell

Those voting nay: None

Thereupon, the mayor declared that the motion, having been passed by not less than two-thirds of the council, had been duly carried. It was moved by Councilman Waddell and seconded by Councilman Merrill to adopt this ordinance. Thereupon, the clerk called roll upon the motion.

Those voting aye: Councilmen Drake, King, Merrill, and Waddell

Those voting nay: None

Ordinance No.306 was thereupon declared by the mayor to have been duly passed by not less than two-thirds of the council, and the clerk was instructed to publish Ordinance No. 306 in summary or full immediately in at least one issue of the *Standard Journal*, a newspaper published in the city of Rexburg, Madison County, Idaho.

**RECYCLE WASTE MATERIALS:** Councilman King requested to give his presentation at the next meeting on Thursday, September 25, 2014.

**CITY OFFICE SIGN:** Councilman Drake presented two versions of the city office sign wording – “Sugar City Hall” and “Offices Information” underneath on separate sign or “City Hall Offices Information” and “Public Works Department” underneath. It was decided to accept the 1<sup>st</sup> version because of simplicity, to capitalize on “Sugar City,” and direct foot traffic to the main office.

**ANIMAL ORDINANCE #304 PUBLIC COMMENTS – THIRD OF THREE:**

Public comments were heard for the third time on Animal Ordinance #304, which was passed May 8, 2014. Helen Harris, Logan Luthy, Janelle Young, Nita Eaton, Heather Baird, Nikia Mattson, Mychelle Eaton, and Mary Lou Wilding testified, mostly for aspects of the ordinance, citing what they viewed as:

- Ordinance is good but not being enforced
- Animals detract from value of home
- Noise from animals is a nuisance, especially at night
- Citizens/neighbors do not want to call in nuisance and damage reports
- Citizens like to see animals, and resident owners/occupants should have as many as needed
- Cats need to be addressed

The council will later review comments from each of the three comment periods and prepare to repeal, revise, or accept as adopted Animal Ordinance #304.

**LARGE VEHICLE PARKING ORDINANCE REVIEW & POSSIBLE CHANGES:** The council discussed various possible changes to the proposed Large Vehicle Parking Ordinance, considering public input and the need for a parking ordinance to address safety and street maintenance concerns. The council asked Councilman Waddell, with City Attorney Bill Forsberg's input, to incorporate proposed changes into a clean draft form as he sees fit. Some suggested changes to be considered will include:

- Define restricted large vehicles by width instead of weight
- Strike the two-hour lunch provision
- List streets for route access and parking

**URD AND FRONT FACADE:** Councilman Merrill reported that the front façade will be completed by the end of September, within the 2014 budget year. No report was given for the Urban Renewal District, since this body will not meet again until the end of September.

**DEPARTMENT REPORTS:**

**COUNCILMAN MERRILL:** Councilman Merrill reported a new flu vaccine is available. Walgreens announced they will not be selling tobacco products anymore. September is breast cancer awareness month. Pocatello reported one infant death from whooping cough recently. The recent flood in Rexburg caused over \$1 million in damages to Madison Memorial Hospital. Most of the damage stemmed from clogged drains, forcing water and sewage into businesses and homes. Public Works Director Zane Baler may review our drain systems to make sure they are clear of clogs and functioning properly. An earthquake was also reported in Wyoming. Our greatest threat would be an extended power outage.

**COUNCILMAN WADDELL:** Councilman Waddell reported organizing the soccer committee to meet tomorrow. The committee will consist of Public Works Director, Zane Baler, Councilman Vaun Waddell, Tree and Beautification Committee member Matt Garner, Sugar-Salem High School grounds official Tony Rothwell, and Soccer League Coach, Glen Dayley.

**COUNCILMAN KING:** Councilman King will work with Zane on the fall citywide cleanup date which will probably be around the third week of October.

**COUNCILMAN DRAKE:** Councilman Drake reported that Grant and Linda Johnson accepted the position to chair the Tree and Beautification Committee, taking the place of Jody Huntsman, who has moved to Idaho Falls. The committee will meet on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays at 7 p.m. each month instead of Thursdays. Weeds on the walking path in the Business Park need to be addressed. Barry King of the Tree and Beautification committee is working on a lighting grant for the city. The annual Christmas Tree Lighting is scheduled for

Monday, December 1, 2014. Santa is booked to fly in.

**MAYOR'S BUSINESS:**

**AT&T Expansion** – Councilman Merrill will meet with AT&T's Construction Manager, George Anson, to review the building site and what type of construction to accommodate their needed expansion. The meeting will take place tomorrow, Friday, September 12, 2014, at 9 a.m.

**Sugar City Signage for Access to Hwy 20** – The mayor will talk to District 6 Traffic Engineer Ben Burke about which signs would be most helpful.

Meeting adjourned at 9:15 p.m.

Signed: Glenn W. Dalling  
Glenn W. Dalling, Mayor

Attested: Wendy McLaughlin  
Wendy McLaughlin, Clerk-Treasurer