

SUGAR CITY DESIGN REVIEW MEETING MINUTES

REGULAR MEETING - THURSDAY, AUGUST 18, 2016

**Commissioners in attendance:** Brent Barrus, Dave Thompson, Paul Jeppson, Dick Dyer, Cliff Morris  
**Others in attendance:** Dave Ogden, Shelley Jones

**6:30 p.m.**

The meeting was called to order by Brent Barrus

**6:35 p.m. Swearing in of Design Review Commissioners:**

Brent Barrus, Dave Thompson, Paul Jeppson, Dick Dyer & Cliff Morris were sworn in as Design Review Commissioners by Shelley Jones – Deputy Clerk

**Nomination of Design Review Board Officers:**

Dave Thompson nominated Paul Jeppson as Chairman

Motion 2<sup>nd</sup> by Brent Barrus

Voting was unanimous in the affirmative

Motion was carried

Paul Jeppson asked for nominations for Vice-Chairman

Brent Barrus nominated Dave Thompson for Vice-Chairman

Motion was 2<sup>nd</sup> by Cliff Morris

Voting was unanimous in the affirmative

Motion was carried

**6:45 p.m. Discussion on Sugar Salem Shop:**

Application was submitted by Sugar-Salem School District to build a shop for the school on property that was donated to the school district. The commission reviewed Code 8-4 for design review. There was discussion on surface materials, parking, landscaping. The commission would like a sketch of the building. They felt the application was not yet complete and they needed more information on parking/traffic plans, materials on the facade, type of roofing, along with some other minor items to make sure everything will meet code. Commissioner Jeppson will draft a letter and deliver it to Mr. Allan Dunn with the questions the committee has for him. After such questions are addressed the committee will proceed with the application process. They are hoping to vote electronically to approve the application before the next Design Review meeting.

**7:20 p.m.**

Motion to adjourn meeting: Brent Barrus

Motion 2<sup>nd</sup>: Dave Thompson

Voting was unanimous in the affirmative

Meeting adjourned