

MINUTES OF REGULAR MEETING  
SUGAR CITY COUNCIL  
THURSDAY, JULY 10, 2014

Presiding: Mayor Glenn W. Dalling  
Meeting Convened at 6:30 p.m.  
Prayer: Bruce King  
Pledge of Allegiance

Present: Mayor Dalling; Clerk-Treasurer Wendy McLaughlin; Councilmen Bruce King, Lamont Merrill, Vaun Waddell, and Burch Drake; Chairman David Ogden of Planning and Zoning Commission; Tree and Beautification Committee Members Barry King, Jody Huntsman, Linda Johnson, and Grant Johnson; Bruce Arnell; Laurie King; Rachel Distelhorst; Terry Butikofer; and Husk Crowther.

The mayor asked if there were any corrections to the minutes of the regular meeting held on June 26, 2014. Each councilman had a copy of the minutes prior to the meeting. It was moved by Mr. Waddell and seconded by Mr. Merrill to accept the minutes; motion carried.

**LARGE VEHICLE PARKING ORDINANCE - SECOND OF THREE READINGS:**

**MOTION:** It was moved by Councilman Waddell and seconded by Councilman Merrill to waive the proposed Large Vehicle Parking Ordinance #305 reading in full and to read by title only. Thereupon the clerk called roll upon the motion.

Those voting aye: Councilmen King, Merrill, Waddell, and Drake  
Those voting nay: None

Thereupon, the mayor declared that the motion, having been passed by not less than two-thirds of the council, had been duly carried.

The mayor asked if there were any present that would like to comment on the ordinance. Bev Moon and Jody Huntsman testified. There were no other comments. The testimonies were recorded so the council can make a decision after the third reading.

**RECONCILIATION REPORTS:** Wendy presented the June reconciliation reports for the General Fund. It was moved by Mr. Waddell and seconded by Mr. King to accept the June reconciliation reports for the General Fund; motion carried. Wendy presented the June reconciliation reports for the Utility Fund. It was moved by Mr. Merrill and seconded by Mr. Waddell to accept the June reconciliation reports for the Utility Fund; motion carried.

Wendy presented the current bills in the amount of \$52,363.68. It was moved by Mr. King and seconded by Mr. Waddell to pay the current bills, together with all regular July bills; motion carried.

**PLANNING & ZONING REPORT:** Commissioner Dave Ogden reported on the rescheduled P&Z meeting held last night. The commission is currently working on the proposed zoning

ordinance between Madison County and Sugar City and the impact area zoning map. Attorney Bill Forsberg has drafted the proposed ordinance. A public hearing has been set for Thursday, September 4, 2014. With the proposed ordinance changes, the Neeley application for a zone change would be unnecessary, in which case the city will refund the application fee. The proposed ordinance addresses:

- Who is the governing authority and procedures used when changes are necessary
- Which rules apply – county’s or city’s – and when
- Consistent zoning terminology and definitions

**CENTER STREET LIGHTING PROJECT:** Tree and Beautification Committee member Barry King addressed the council about replacing nine overhead lights on Center Street with 45 decorative street lamps similar to those in Rigby and St. Anthony. The lamps would have the new LED (light-emitting diode) lighting and replace the Rocky Mountain Power poles on both sides of the street to about Heritage Park from the Front and Center Street corner. The committee is investigating various grants from the Idaho Transportation Department and Local Highway Technical Assistance Council and green energy grants from the Federal Government. The project would also replace broken sidewalks on Center Street. The council will review the proposal and make a decision at its next regular meeting.

**REXBURG/SUGAR CITY URBAN RENEWAL DISTRICT AGREEMENT:** Terry Butikofer presented the Urban Renewal Agreement with the changes which included Sugar City as the council had requested. The agreement lies within three governing districts: Madison County, City of Rexburg, and the City of Sugar City. Attorney Bill Forsberg strongly recommended that Sugar City insist on having a seat on the urban renewal district committee. Terry Butikofer said that Mayor Woodland makes the appointment to the governing board and suggested that Mayor Dalling talk to Mayor Woodland about getting a representative on the board. Mr. Butikofer agreed to allow Sugar City two more weeks before signing the resolution.

**THIRD SOUTH PARKING:** Mayor Glenn Dalling met with school officials and officers and agreed to try the following:

- Lock south gates
- Allow parking on north side of Third South along fence
- Remove “No Parking” signs on the north side of Third South
- Consider putting the “No Parking” signs on the south side of Third South
- Try it for a short time

The consensus of the council was to support this trial plan.

**SOLICITATION WITH SPECIAL PERMITS:** The council discussed adjusting its solicitation regulations to allow commercial door-to-door solicitation by special permit but eventually determined to leave the current law in place.

**MOTION:** It was moved by Councilman Waddell and seconded by Councilman Drake to table further discussion on amending or repealing the present ordinance on the recommendation of City Attorney Bill Forsberg that there is no court ruling specifically invalidating Sugar City’s Solicitation Ordinance. Motion carried.

**CUSTOMER CREDIT/DEBIT CARD BILL PAY OPTION:** Wendy reported to the council that customer bill-payment service provider Payment Service Network, Inc (PSN) uses a monthly contract system, so there would be no penalty if Sugar City opted out of the company's service.

**MOTION:** It was moved by Councilman King and seconded by Councilman Merrill to engage PSN to enable debit and credit card payments and ebilling. Motion carried.

**FIRST BUDGET DRAFT:** Wendy presented to the council the first budget draft for fiscal year 2015. The council will review the budget and discuss changes in the next council meeting.

**DEPARTMENT REPORTS:**

**MR. KING: Ordinance Adoption Procedure Insert:** Councilman King suggested that the city place an insert in the monthly newsletter encouraging public comments before any ordinance is passed. The insert would include the date and time of the proposed ordinance's first reading and where to obtain a copy of the bill.

**MR. MERRILL: Front Façade:** Councilman Merrill reported that the beams for City Hall's front facade will arrive tomorrow. Measuring, coordinating and scheduling employees have begun.

**MR. WADDELL: Community Breakfast:** Councilman Waddell reported that the annual Pioneer Community Breakfast is on track. Letters of invitation to state and community leaders have been sent. Arrangements for the flags to be set out, sound system, and food have all been made. Stone's Town & Country Motors Inc. in Rexburg plans to again donate manpower and \$1,000 for the event.

**MR. DRAKE: The Pioneer Day Parade:** Councilman Drake reported that the parade will be held on Saturday, July 26, 2014. The council plans to ride on the fire engine and throw candy to spectators in St. Anthony. Councilman Drake again plans to drive his remodeled vintage car. Mayor Dalling plans to stay at the breakfast, attending to the breakfast crowd and visiting leaders.

**MAYOR'S BUSINESS: City Hall Sign:** The mayor discussed the City Hall sign and that it needed to be high enough and clear enough to be seen. Ideas of adding the old town bell to the sign were also discussed.

**Business Park Sign:** Officials of the Idaho Transportation Department (ITD) advised the city that state statute prohibits the installation of the business park sign on Idaho right of way (property). The sign will be located on the east side of Sugar Avenue, just off ITD land.

**Sugar City access to northbound (eastbound) U.S. Highway 20:** The mayor reported that he and Councilman Merrill met with new District 6 Engineer Kimbol Allen and Traffic Engineer Ben Burke. Mayor Dalling said that the meeting was successful, with ITD officials expressing understanding of and sympathy for the awkwardness of connecting to northbound U.S. 20 from Sugar City. They showed interest in and were willing to work with the city to help facilitate northbound access.

Meeting adjourned at 9:30 p.m.

Signed: \_\_\_\_\_  
Glenn W. Dalling, Mayor

Attested: \_\_\_\_\_  
Wendy McLaughlin, Clerk-Treasurer