

MINUTES OF REGULAR MEETING
SUGAR CITY COUNCIL
THURSDAY, MAY 14, 2020

Meeting Convened at 6:30 p.m.

Prayer: Councilwoman Ball

Pledge of Allegiance: Councilwoman Nielsen

Present: Mayor Steven Adams; Clerk-Treasurer Wendy McLaughlin; Councilors Joy Ball, Steve Davis, Connie Fogle, and Catherine Nielsen; Public Works Director Arlynn Jacobson; City Attorney Chase Hendricks; City Building Inspector Quinton Owens; Planning and Zoning Chair Dave Thompson; Design Review Chair Paul Jeppson; Citizens Lawrence Nielsen and Sheree Palmer.

CONSENT AGENDA:

Minutes of Regular Meeting 4-30-2020

Payment Approval Report – removed from consent agenda

Treasurer's Report – removed from consent agenda

MOTION: It was moved by Councilwoman Ball and seconded by Councilwoman Nielsen to approve the 4-30-2020 minutes; motion carried.

TREASURER'S REPORT AND PAYMENT APPROVAL REPORT: Councilwoman Ball asked several questions about different items on the Treasurer's and Payment Approval Reports. City Clerk Wendy McLaughlin will report back on those items that need clarification.

MOTION: It was moved by Councilwoman Fogle and seconded by Councilwoman Nielsen to accept the Treasurer's Report and the Payment Approval Report; motion carried.

PUBLIC WORKS REPORT: City Public Works Director reported on the following item;

West Third South Street: Work will begin on the West Third South Street and Railroad crossing project next Monday. The public has been notified. The low bid for the project went to Hill and Son Excavating for around \$73,000. An additional \$6,000 will be added to the cost for bidding the road a foot narrower than it actually is.

PLANNING AND ZONING REPORT: Chairman Dave Thompson reported they are working on the following items:

- Comprehensive Plan – Mr. Thompson will work closely with the city code committee in revising the Comprehensive Plan
- Annexation of Highway 33 Businesses and area north of Highway 20 – working to keep a balance.

CAMPAIGN SIGNS: Councilwoman Nielsen asked the city to enforce the state law that no signs can be placed in public right-of-ways. She will report get more information for the council at the next council meeting.

PUBLIC COMMENT – 7:00 pm: None.

EMERGENCY FUEL AGREEMENT WITH CIRCUIT TRUCKING: The Council approved the emergency fuel agreement with the city and Circuit Trucking. The agreement allows the city to buy and have access to 5,000 gallons of diesel fuel in case of an emergency. Circuit Trucking will store and rotate the fuel for \$250 annually.

RESOLUTION NO. 2020-9: (A Resolution to Approve the Emergency Fuel Circuit Trucking Agreement) – Resolution No. 2020-9 was presented to the Council and read in full by Mayor Adams.

MOTION: It was moved by Councilwoman Ball and seconded by Councilman Davis to approve the agreement with Circuit Trucking and authorized the Mayor to sign the contract. Thereupon, the Clerk called roll upon the motion.

Those voting aye: Councilors Ball, Davis, Fogle, and Nielsen

Those voting nay: None

Thereupon, the Mayor declared the motion passed. A copy of said resolution is attached hereto marked “Attachment 1”.

GENERAL BUSINESS:

BUDGET COMMITTEE: The Council will hold a work meeting to go over the budget in detail. The mayor asked the council for ideas on how they would like to see the budget and/or budgeting process changed.

CITY WIDE CLEAN-UP SURVEY: Councilwoman Nielsen presented a survey to the council to see if the public is willing to pay extra to keep the city-wide cleanups and/or extra dumpsters. The extra cost will be in addition to the recent 20% increase in garbage rates. The survey will be handed out door-to-door and will need to be turned in by June 5.

CITY HALL ROOF: Public Works Director Arlynn Jacobson will present at least three bids to replace the roof membrane on City Hall at the next regular council meeting. He will also make sure those who bid have a public works license. The cost will be taken from the Contingency Fund.

BUSINESS PARK NAME CHANGE: Councilwoman Ball reported that the family of Glenn and Dorothy Dalling do not oppose naming the Business Park after their parents. The Business Park members will meet together to discuss the name change and Councilwoman Ball will attend. More information on the cost and a possible ceremony is needed. Mayor Adams asked if Glenn Dalling had been contacted to see if he has any reservations. The Council agreed that the name should be the “Glenn and Dorothy Dalling Business Park”.

PUBLIC HEARING NOTICES: The Standard Journal will flag Sugar City’s account to print all public hearing notices in the larger format.

CALENDARED ITEMS:

FIRST DISCUSSION:

Business Park Truck Route Ordinance – The council discussed repealing Ordinance No. 5-1-3 “Large Vehicles on Sugar Avenue” to allow large trucks to use Sugar Avenue as the main truck route. The road is built to withstand truck traffic whereas North Railroad Avenue goes through a residential neighborhood and is not built to the same standards as Sugar Avenue.

Possible Booting Ordinance – The council reviewed Rexburg’s Booting Ordinance provided by Sugar City’s Deputy Sargent Cameron Stanford and asked that he meet at the next regular meeting to discuss costs, necessity, and other concerns of the council.

SECOND DISCUSSION: None

THIRD DISCUSSION: None

MAYOR AND COUNCIL REPORTS:

Mayor Adams:

Covid 19 Report: The mayor reported that he would like to see the local jurisdictions, through the health department, issue stay-at-home orders.

Councilwoman Nielsen:

Mike Stears Car Museum – The Mike Stear’s car museum is a private collection of cars and, for now, is open for private tours only. Councilwoman Nielsen wondered if it could be made more available to the public.

Councilwoman Ball:

Sugar Days Event – The Council discussed at length the feasibility of holding the Sugar Days Celebration event because of Covid-19 and implementing social distancing. ICRMP will be contacted to see if the city is insured. A final decision on whether to hold the event will be made in June when more data is available.

Meeting adjourned at 8:45 p.m.

Signed: _____
Mayor Steven Adams

Attested: _____
Wendy McLaughlin, Clerk-Treasurer

The City of Sugar City Idaho

Resolution No. 2020-9

“A Resolution to Approve an Emergency Fuel Storage Agreement with Circuit Trucking.”

WHEREAS, the Council of the City of Sugar City, Idaho desires to have a backup source of diesel fuel available to power backup generators for well and sewer pumps during an emergency; and

WHEREAS, diesel fuel should not be stored in tanks above ground longer than 6 months to maintain its integrity if not stored in tanks underground; and

WHEREAS, the city uses diesel fuel for the backup generators on an infrequent, as needed basis and does not own underground storage tanks; and

WHEREAS, Circuit Trucking, a Sugar City trucking business, has rotated diesel fuel of up to 5,000 gallons available to Sugar City for use in an emergency;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SUGAR CITY, AS FOLLOWS:

The City Council of the City of Sugar City, Idaho hereby approves the City Emergency Fuel Contract with Circuit Trucking and authorizes the Mayor to execute the aforementioned Emergency Fuel Contract Agreement.

PASSED by the Council of the City of Sugar City on this 14th day of May, 2020

APPROVED by the Mayor of the City of Sugar City on this 14th day of May, 2020.

(SEAL)

Steven Adams, Mayor

ATTEST:

Wendy McLaughlin,
City Clerk-Treasurer