

The City of Sugar City, Idaho

Resolution No.: 2018 - 1

“A Resolution to Approve a New Policy Regarding the Duties of City Clerk(s), Segregation of Duties and Handling of Cash for the City of Sugar City.”

WHEREAS, the Council of the City of Sugar City, Idaho desires to approve a policy regarding the duties of City Clerk(s), segregation of duties and handling of cash; and

WHEREAS, the Idaho Department of Environmental Quality has required this kind of policy be in force in order to facilitate the purchase of the new water bonds; and

WHEREAS, the Council of the City of Sugar City agrees that having such a policy is in the best interest of the city, and is in keeping with acceptable accounting and policy practices;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SUGAR CITY, AS FOLLOWS:

The City Council of the City of Sugar City, Idaho hereby approves the attached new policy to its Employee Policy and Procedures Manual, and authorizes the Mayor to insert said policy into the Procedures Manual.

PASSED by the Council of the City of Sugar City on this 11th day of January, 2018

APPROVED by the Mayor of the City of Sugar City on this 11th day of January, 2018.

(SEAL)



David D. Ogden,
Mayor

ATTEST:



Wendy McLaughlin,
City Clerk - Treasurer