

# SUGAR CITY PLANNING AND ZONING MEETING MINUTES

## REGULAR MEETING

THURSDAY, February 5, 2015

Commissioners in attendance: Eileen Kershaw, Tom Fleming, Bill Barnhill, Brent Barrus, Sam Lines

Others in attendance: Terry Mortensen, Bill Forsberg, Dick Dyer & Zane Baler

7:00pm: The meeting was called to order by Sam Lines.

Welcome Brent Barrus to serve as P&Z commissioner. We are grateful for his willingness to serve.

Sam Lines mentioned that we need to amend the agenda to include election of officers.

Eileen Kershaw moved that we amend the agenda to include the election of officers.

Bill Barnhill 2<sup>nd</sup> the motion

Voting was unanimous in the affirmative

Sam entertained a motion for the election of Chairman:

Brent Barrus moved to elect Dave Ogden as Chairman

Eileen Kershaw 2<sup>nd</sup> the motion

Voting was unanimous in the affirmative

Sam entertained a motion for the election of Co-Chairman:

Tom Fleming moved to elect Sam Lines as Co-Chairman

Brent Barrus 2<sup>nd</sup> the motion

Voting was unanimous in the affirmative

Sam entertained a motion for the election of Secretary:

Brent Barrus moved to elect Tom Fleming as Secretary

Eileen Kershaw 2<sup>nd</sup> the motion

Voting was unanimous in the affirmative

Sam entertained a motion for the election of Assistant Secretary

Brent Barrus moved to elect Eileen Kershaw as Assistant Secretary

Bill Barnhill 2<sup>nd</sup> the motion

Voting was unanimous in the affirmative

## MINUTES

The minutes of November 20, 2014 regular P&Z meeting were reviewed.

Motion to approve the minutes by:	Bill Barnhill
Seconded the motion by:	Tom Fleming
Discussion on the motion:	None

Voting was unanimous in the affirmative.

### 1. River Bend Ranch Zone Change – Terry Mortensen

Terry Mortensen presented the map of the River Bend Subdivision and requested that the subdivision be rezoned from R1 to R3 to allow for an Assisted Living development and construction of Patio homes.

We reviewed the comprehensive plan to make sure that the proposal for the Zone Change conforms to it. After further review and discussion, we decided to set a date for a Public Hearing. To allow the proper time for public notification, we decided on the 5<sup>th</sup> of March.

Sam entertained a motion to set the 5<sup>th</sup> of March for a Public Hearing for the proposal to change the Zone from R1 to R3 in the River Bend Ranch Subdivision.

Bill Barnhill moved to set the Public Hearing for the 5<sup>th</sup> of March.

Tom Fleming 2<sup>nd</sup> the motion

Voting was unanimous in the affirmative

### 2. Bruce King report of City Council meeting

Bruce reported on the items that were discussed in the City Council meeting held on January 22<sup>nd</sup>. For details of this meeting you can review the minutes on the City's web site.

### 3. Bill Forsberg – Plat Review and Hearing Procedures

Bill was asked to review the procedures for the review/approval process for a subdivision plat and the procedures to hold a Public Hearing for such application. He mentioned that the review/approval process for a subdivision plat application is one of the more technical/legalistic matters we will handle as a member of the P&Z commission. He provided a Memo describing the things that we would need to know and understand to hold a Plat Review. He also provided a handout

explaining the procedures that will need to be followed when the commission meets for Public Hearings. He said that he will be available to help when we meet for a Plat Review.

**4. Commission Business**

Part of being paid for the work we do, we need to fill out the Tax Forms necessary. If we choose not to be paid, then this is not needed.

**5. Home Business Application – Joseph Nixon**

Joseph Nixon provided his application to start a business in his home. The name of the business is called “Forge Script” and all the work will be done on line. As a commission, we found no issues that would prevent him from starting this business in his home.

Sam Lines entertained a motion to approve the application:

Brent Barrus moved to approve the Home Business Application for Joseph Nixon

Bill Barnhill 2<sup>nd</sup> the motion

Voting was unanimous in the affirmative

**6. Impact Area Expansion**

We need 70% use of our current impact area before we can discuss this any further.

**7. Comprehensive Plan and City Code Modifications**

Sam received a copy of the comprehensive plan with the changes that the city would recommend. We will review them in our next meeting.

Our next P&Z meeting will be held on February 19, 2015.

**The meeting was adjourned at 9:00pm**

*Christie  
19 Feb 2015*