

MINUTES OF REGULAR MEETING  
SUGAR CITY COUNCIL  
THURSDAY, JANUARY 24, 2019

Presiding: Mayor David D. Ogden  
Meeting Convened at 6:30 p.m.  
Prayer: Vaun Waddell  
Pledge of Allegiance

Present: Mayor David D. Ogden; Clerk-Treasurer Wendy McLaughlin; Councilors Joy Ball, Brent Barrus, Bruce King, and Vaun Waddell; Public Works Director Arlynn Jacobson; Chairman Dave Thompson, of the Planning and Zoning Commission; City Building Inspector Cliff Morris; Reporter Lisa Smith, *Standard Journal*; Debra Thompson and Scout group - PJ Hoopes, Porter Teichert, and Braden Voss; Citizens Bruce Arnell, Barbara Lusk, Bert McLaughlin, Craig Morgan, Catherine Nielsen, and Ron Smith.

**MINUTES:** Mayor Ogden asked if there were any corrections to the revised minutes of the regular meeting held on January 10, 2019. Each councilor had a copy of the minutes prior to the meeting.

**MOTION:** It was moved by Councilman Barrus and seconded by Councilman King to accept the minutes as amended; motion carried.

**SCADA SYSTEM FOR SOUTH LIFT STATION:** The council discussed adding SCADA systems to the sewer south lift station and water wells 1 & 2. SCADA is the acronym for “Supervisory Control and Data Acquisition,” which operates as a supervisory software system to monitor and control systems or equipment. The city currently has SCADA on Well 4 and the Main & Ricks sewer lift stations.

City Public Works Director Arlynn Jacobson reported that it would cost about \$3,177 for each system. SCADA systems help the city run smoother by alerting officials of potential problems. The systems are on the city’s Needs List and affordable. However, even with the additional SCADA systems in place, Mr. Jacobson said the new software will not be able to detect every water and sewer problem, including such vandal-caused sewer backups as damaged the residence of Steve Adams in November.

**MOTION:** It was moved by Councilman King and seconded by Councilwoman Ball to authorize the acquisition of three SCADA systems for wells 1 & 2 and the south lift station and to budget a generator for the south lift station in the next budget year; motion carried.

**IDAHO HIGHWAY 33 BUSINESS ANNEXATION:** The council authorized the mayor to start annexation proceedings for four properties within the city’s impact area numbered 2, 3, 5 & 8 on a map provided to the council (see Attachment #1). Property owners are: #2 – Randall Porter (Porter Capital Management); #3 – Blair Rigby (Showcase Interiors); #1 – Garry Jeppesen; and #8 – T Crew Inc out of Bountiful Utah. These properties are connected to Sugar City’s sewer system or their owners have requested that the properties be connected, and the owners have authorized the city to annex the properties. Besides bringing additional property tax to the city, the annexation would help increase the city’s potential for additional impact area by

further building out city limits. The mayor will also check on an annexation bill currently before the Idaho Legislature that may limit the ability of cities to annex property.

**MOTION:** It was moved by Councilman Barrus and seconded by Waddell to authorize the mayor to move forward with the annexation process; motion carried.

**PLANNING AND ZONING (P&Z) COMMISSION REPORT:** Chairman Dave Thompson reported that Scout Troop 54 helped with the prayer and Pledge of Allegiance at the last P&Z meeting. He also reported on the following items:

**Business Licenses:** Provident Payroll and Joy's Joy were approved.

**Special Meeting Cancelled:** A special meeting to discuss a possible zone change application and building permit was cancelled. The potential owners were looking at putting in a storage and RV park.

**Land Use Schedule:** The commission is still working on changes to the Land Use Schedule and is getting closer to finalizing proposed changes.

**Children Pedestrian Safety Grant:** Although state officials ranked Sugar City's latest grant application higher than last year, it still wasn't enough to qualify for a grant to update the sidewalks and walkways as hoped.

**STREET LIGHTS:** The council discussed changing city street lights to LED bulbs at the recommendation of the mayor. Public Works Director Arlynn Jacobson reported that St. Anthony officials are happy with results of installing LED bulbs, which emit brighter light at less cost and maintenance. Rexburg business Platt Electric sponsors a rebate program on LED bulbs of about 35% savings with a five year warranty. The cost would be around \$10,000 to hire an electrician and change out bulbs of all 69 light poles. It will take about two years to recoup the cost, which includes the \$546/month fee currently paid to Rocky Mountain Power for maintenance. Old Farm Estates subdivisions are installing LED lights.

**MOTION:** It was moved by Councilman Barrus and seconded by Councilman Waddell to change city lights to LED bulbs and to hire Laramie, the recommended electrician, to complete the work when weather warms; motion carried.

**VITAL SIGN & GRAPHIC AND CITY CHAMBER LOGO:** The council authorized Mayor Ogden and Public Works Director Arlynn Jacobson to decide between vinyl or metal for the council chamber logo. They will get samples from Vital Sign and Graphic and Premier Powder Coating before making a decision. The logo will stand out from the wall about 3/4". Vital Sign estimated the vinyl cost to be about \$675. Premier Powder Coating estimated the metal cost to be about half the cost of the vinyl.

**MAYOR'S REPORT:** Mayor Ogden reported on the following items:

**ICRMP Training Update:** The due date for online training to be completed is February 1 to receive the 5% discount. Most city officials have completed the training.

**Email Security Update:** City IT specialist Spencer Cook indicated the security emails are ready to go. He will prepare instructions on how to get set up.

**LHTAC Curve Grant Report:** The city was not successful in securing a grant to switch Idaho Highway 33 to Railroad Avenue from Front Street and thus eliminate the S curve of the state highway in the city. It turned out that there was no prior formal agreement with the Idaho Transportation Department (ITD) to make the change, a requirement of which the city was

unaware. The mayor has since talked to ITD District 6 Engineer Jason Minzghor and made arrangements so that the agreement will be in place for grant opportunities next year.

**Moody Water Line Update:** The city is waiting on a second clean water sample before taking over the new Moody waterline from M D Construction. There had been some difficulty obtaining the first clean sample, and it is hoped that the second sample will be clean as well.

**DEPARTMENT REPORTS:**

**COUNCILMAN BARRUS:** No report.

**COUNCILMAN WADDELL:** No report

**COUNCILWOMAN BALL:** No report

**COUNCILMAN KING:** No report

**Public Comment:** To further transparency and understanding, Bruce Arnell asked that the city provide maps or visual aids for the public when talking about land and infrastructure issues, etc. The city will strive to be more accommodating in the future.

Meeting adjourned at 7:35 p.m.

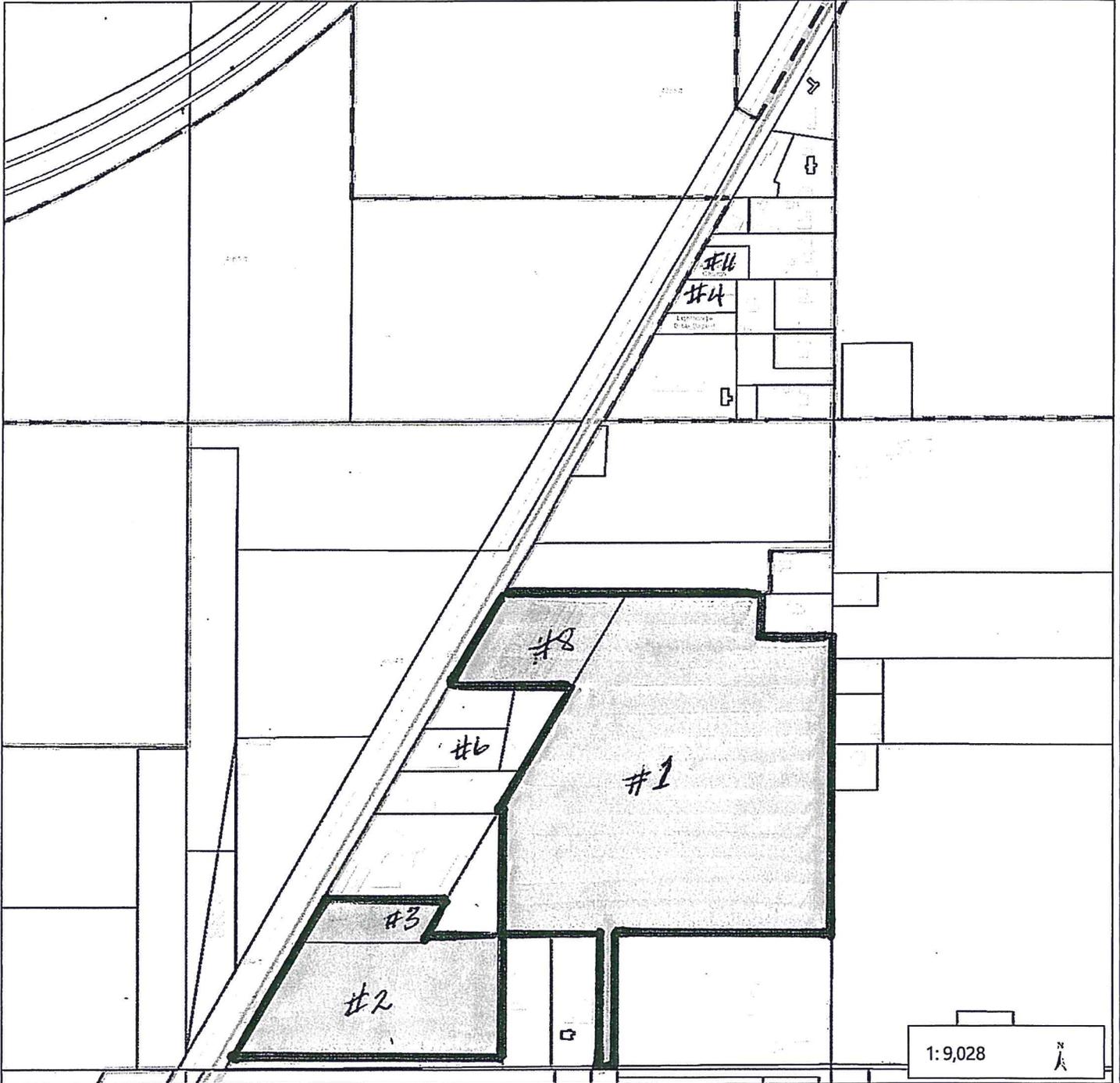
Signed: \_\_\_\_\_  
David D. Ogden, Mayor

Attested: \_\_\_\_\_  
Wendy McLaughlin, Clerk-Treasurer

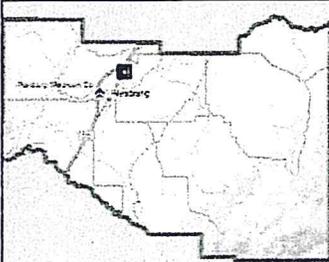


Madison County GIS  
Parcel Mapping Application

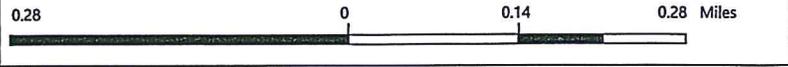
# Madison Parcel Map



1:9,028



- Legend**
- Streets
    - U.S. Highway
    - State Highway
    - Road
  - Parcels
  - City-County Boundary
    - Madison Cnty



WGS\_1984\_Web\_Mercator\_Auxiliary\_Sphere  
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**THIS MAP IS NOT TO BE USED FOR NAVIGATION**

**Notes**