

MINUTES OF REGULAR MEETING
SUGAR CITY COUNCIL
THURSDAY, APRIL 14 , 2011

Presiding: Mayor Glenn W. Dalling
Meeting Convened at 6:30 p.m.
Prayer: Mayor Dalling
Pledge of Allegiance

Present: Mayor Dalling; Sharon L. Bell, Clerk; Marcie A. Smith, Treasurer; Councilmembers Harold Harris, Bruce King, Lamont Merrill and Vaun Waddell; Christine (Sam) Lines, Planning & Zoning Commission; Kristin Galbraith, Sugar-Salem Education Foundation; Landon Weber; and Nathaniel Christensen.

The Mayor asked if there were any corrections to the minutes of the regular meeting held on March 10, 2011. Each councilmember had a copy of said minutes prior to the meeting. It was moved by Councilmember Merrill and seconded by Councilmember Harris to accept said minutes; motion carried.

Marcie presented the March reconciliation reports for the General Fund. It was moved by Councilmember Waddell and seconded by Councilmember Merrill to accept the March reconciliation reports for the General fund; motion carried. Marcie presented the March reconciliation reports for the Utility Fund. It was moved by Councilmember King and seconded by Councilmember Harris to accept the March reconciliation reports for the Utility Fund; motion carried.

Marcie presented the current bills in the amount of \$52,236.65. It was moved by Councilmember Waddell and seconded by Councilmember King to pay the current bills, together with all regular April bills that have not yet been received; motion carried.

PLANNING & ZONING REPORT: P&Z Chairman Christine (Sam) Lines addressed the council.

3-17-11 P&Z Meeting;

Signs for Ole's restaurant: Sam reported that P&Z approved two signs for Ole's restaurant.

FEMA: Discussion was held on the role that FEMA is playing in the county. Councilmember Merrill reported that he had been in contact with FEMA and will continue to keep fully apprised of their activity.

March 31 joint commissioners' meeting:

East Parkway Corridor: Sam reported that a discussion was held on the proposed alternate route to 2nd East. The mayor said Sugar City is waiting to hear the decision of the county commissioners on their preferred location for the East Parkway Corridor. The city has

previously made a recommendation to the county on this matter.

4-7-11 P&Z Meeting:

Map correlation/GIS map vs. P and Z approved: Sam discussed the confusion with the maps in city hall. Sharon reported that she waited two years for the Madison County/City of Rexburg GIS Department to prepare a city map, and the zones on the map were incorrect when it was finished. Sam would like Steve Hawkes to identify how Sugar City zones in the impact area compare with related zones of Madison County and Rexburg. Steve will bring back suggestions for standardization, which will be given to the council. A discussion was had on the three entities – Madison County, Rexburg and Sugar City – which were working on map correlation in the impact area only. Bruce suggested that the city back off from striking any agreements on zone standardization until the city attorney has drafted an ordinance for the county to adopt Sugar City's ordinances. This is necessary to establish jurisdiction and governance in the impact area. Attorney Forsberg has not yet completed this assignment.

Title 9 chapter 9 – Sexually oriented business: P&Z scheduled a public hearing on the proposed sexually-oriented business chapter of title 9 for Thursday, May 5, 2011, at 7 p.m.

DISCUSS PROPOSED STATE-LOCAL AGREEMENT ON HIGHWAY

MAINTENANCE: Bruce reported that the Idaho Transportation Department (ITD) has incorporated Sugar City's suggestions and has created a new map to reflect them. The document is being finalized now. Sharon was asked to e-mail the council the new agreement and map when Bruce sends them to her, and the proposed agreement will be put on the next meeting agenda.

DISCUSS AND POSSIBLY DECIDE ON PREPARATION OF MAPS: Bruce led a discussion on standardizing the city's process for preparing maps, referring to notes he forwarded to city officials about one month ago of his discussions with City Engineer Dick Dyer, Steve Hawkes of the Planning and Zoning Commission, Craig Rindlisbacher of Madison County-Rexburg GIS, City Attorney Bill Forsberg, Madison County Commission Chairman Kimber Ricks, and a couple of engineers from ITD. The mayor reported on research he conducted on the mapping process of Fremont and Jefferson Counties and of their municipalities. He found that all the cities in Fremont County pay variable rates for GIS mapping. Jefferson County provides services for all the small cities on a variable-rate basis. Only Rigby has a set fee, which is \$20,000. Attorney Forsberg said a city needs four maps: (1) city boundary; (2) impact area; (3) land use; and (4) zoning. The city boundary map is in the database created by the county, while the other three maps can be created relatively inexpensively due to the existing data on file. The mayor asked Bruce to prepare a proposal for the next regular council meeting.

DISCUSS AND POSSIBLY DECIDE ON PROJECTOR SYSTEM: Bruce reported that P&Z does not have an overwhelming need for a projector system, although commissioners said it would be nice to have one. Vaun suggested the city consider a portable TV monitor and computer system instead, which could possibly be purchased more inexpensively. Vaun and Bruce will work together on projection system options.

DISCUSSION ON SUGAR DAYS: Kristin Galbraith, president of the Sugar-Salem Education Foundation, addressed the council. She suggested having a Sugar Days celebration starting the week of the annual pioneer community breakfast and ending the day of the breakfast. Possible

activities would include a talent show, bike race, fun run, and a small carnival at the park. She wondered if the city would be willing to be involved. Maybe the Tree & Beautification Committee could give awards during this week. The foundation exists to help teachers and students through funding and other support, and she feels such a celebration would boost morale in the community. The council felt it might be difficult to get volunteers. The mayor asked Ms. Galbraith to come back with some specific information at the next meeting.

DEPARTMENT REPORTS:

COUNCILMEMBER HARRIS: Harold reported that there are people in the city who should be honored for their community service.

COUNCILMEMBER KING:

Hen (chicken) ordinance: Bruce presented a section on regulating possession and use of chickens from the Idaho Falls City Code as a possible template to use in preparing a similar section for the Sugar City Code. He invited the council to read the section, which appears to mirror an issue of concern to the city. Bruce and Vaun will work together on a possible ordinance that regulates possession and use of chickens and other animals and will report at the next meeting.

Signage: Bruce discussed a problem with a reporter not being able to find an address of a location that borders Sugar City. Sharon said some properties were addressed with county addresses and then after the property was annexed new buildings were given city addresses. Bruce suggested that we consider including both the county and city address on signs in such locations.

COUNCILMEMBER MERRILL:

LEPC meeting: At the meeting they talked about emergency preparedness and potential flooding. The city has a good supply of sandbags if they are needed.

Henry's Fork watershed: There will be a meeting in the Springhill Suites in Rexburg of the Henry's Fork watershed council, where they will be discussing surface water and ground water (aquifer). He is concerned about how this coincides with what Dave Tuthill is doing and wondered if they could help each other. Lamont will give a report on this meeting at our next meeting.

COUNCILMEMBER WADDELL:

Annual Easter Egg Hunt: Vaun reported that the Easter egg hunt would be Saturday, April 23, at 9 a.m. in Smith Park.

Arbor Day observance: The Arbor Day observance will be Friday, April 29, at 12:50 p.m. in Heritage Park. A Canadian Red Chokecherry tree will be planted. The city received a \$300 grant to buy the tree.

Teton Dam half-marathon through Sugar City: Vaun reported that the question before us is whether we wish to apply for a change of the route for the half marathon to bring it through Sugar City. The city would need to pay the application fee of \$1,250. He feels it would be good for Sugar City to be more integrated into the event.

MOTION: It was moved by Councilmember Waddell and seconded by Councilmember Harris to move forward asking Mike Hays to prepare an application for the half marathon to come through Sugar City and to appropriate the expense of the application, which is

in the range of \$1,250; motion carried.

Purchase of outdoor Christmas decorations: No discussion was had.

Signs for three parks: Vaun presented copies of signs for the council to decide on for the parks. The mayor asked the council to number the signs in order of preference and give to Sharon within the next week. He said we should be prepared to put the signs up during the month of May.

MAYOR'S BUSINESS:

Accident with sweeper truck: The mayor reported that the sweeper truck backed into a guy wire on April 12 and did some damage to the sweeper. We have contacted the insurance Company.

EECBG Grant report: The mayor reported that the city received \$36,670.33 for the grant. Now they are telling us we might need to give some money back if the construction materials were not made in America.

Sale: surplus lawn mower and diesel motor: The city declared a lawnmower and a diesel motor as surplus property. We have appraisals and are advertising them for sale at \$1,000 for the lawnmower and \$3,000 for the motor.

New pickup: The mayor said we should receive the new pickup in about ten days.

Business Park: The mayor reported receiving a letter from the Department of Commerce where we got our \$500,000 grant for the business park, and they want to know what we are doing to get businesses in the park. He asked Bruce to put something on the city's Web site about it. The county sheriff is still planning on putting their building in the park.

Meeting adjourned at 9:30 p.m.

Signed: _____
Glenn W. Dalling, Mayor

Attested: _____
Sharon L. Bell, Clerk