

MINUTES OF REGULAR MEETING  
SUGAR CITY COUNCIL  
THURSDAY, JULY 12, 2018

Presiding: Mayor David D. Ogden  
Meeting Convened at 6:30 p.m.  
Prayer: Brent Barrus  
Pledge of Allegiance

Present: Mayor David D. Ogden; Clerk-Treasurer Wendy McLaughlin; Councilors Brent Barrus, Vaun Waddell, Joy M. Ball, and Bruce King; City Public Works Director Arlynn Jacobson; Planning and Zoning Chairman Dave Thompson; Design Review Chairman Paul Jeppson; City Attorney Assistant Dylan Anderson; City Building Inspector Cliff Morris; Forsgren Associates Kylie Anderson; PSI Waste Systems Officials Mike Doyle, Jeremy Harris, and Stephen Pinchard; and Citizen Bruce Arnell.

**MINUTES:** Mayor Ogden asked if there were any corrections to the minutes of the regular meeting held on Thursday June 28, 2018. Each councilman had a copy of the minutes prior to the meeting. It was moved by Councilman Waddell and seconded by Councilman King to accept the minutes as amended; motion carried.

**VOICE OF ADVOCACY (UNITED WAY)** – Andra Hansen, a BYU-Idaho faculty member representing the Voice of Advocacy, spoke to the council about Sugar City being represented as the group gathers information for a needs assessment from the area. Rexburg is already participating and well represented. They are reaching out to Sugar City and other outlying areas for a complete assessment model, and the service is free. A community conversation meeting will held sometime in August or September. United Way offers communities a \$500,000 grant to help in three broad areas, i.e.:

- Health – additional health-care providers to outlying communities, mental health concern and needs, etc.
- Education – suicide prevention, preschool education
- Self-Reliance – programs to help offenders find jobs and become self-reliant

**GARBAGE CONTRACT BIDS:** The council awarded the contract to PSI Waste Systems. A committee of Public Works Director Arlynn Jacobson, Building Inspector Cliff Morris, Councilman Brent Barrus, and Mayor Dave Ogden reviewed three proposals from Eagle Rock, Snake River, and PSI Waste System officials. Based on the ranking totals, PSI was recommended to the council for the contract. PSI Waste Systems has the current contract with the city, which expires in August. Their bid was competitive, even lower than the others, and the city is happy with their service. The council asked to have the score ballots sent to them.

**MOTION:** It was moved by Councilman Barrus and seconded by Councilwoman Ball to award the contract to PSI Waste Systems, subject to contract approval by the City Council after review by the city attorney; motion carried.

**RECONCILIATION REPORTS:** Wendy presented the June reconciliation reports for the General Fund. It was moved by Councilman Waddell and seconded by Councilwoman Ball to accept the June reconciliation reports for the General Fund; motion carried. Wendy presented the June reconciliation reports for the Utility Fund. It was moved by Councilman Barrus and seconded by Councilman Waddell to accept the June reconciliation reports for the Utility Fund; motion carried.

Wendy presented the current bills in the amount of \$149,308.24. It was moved by Councilman Waddell and seconded by Councilwoman Ball to pay the current bills, together with all regular July bills; motion carried.

**NEW WATER TANK PROTEST:** The council affirmed the prior bid award to DN Tanks, Inc., despite Dome Technologies' protest of the award for lowest bidder until a mathematical error was discovered. Both bids were well below cost estimates. Valid reasons the council and city will go forward with the original award are:

- Time and cost implications
- Dome Technologies has failed to show they are the low bidder
- The protest does not address the analysis, but pits each company against each other
- DN Tanks still considered "responsive" bidder as to the completeness of their bid

**MOTION:** It was moved by Councilman Barrus and seconded by Councilman Waddell to affirm the prior bid award to DN Tanks, Inc. and to authorize the mayor to sign all contracts subject to legal review; motion carried.

**PLANNING AND ZONING COMMISSION REPORT:** Dave Thompson reported that since they did not meet over the 4<sup>th</sup> of July there was nothing new to report. They will continue working on the items and report next meeting.

**MAYOR'S REPORTS:** The mayor reported on the following items:

**Showcase Sewer Project:** The sewer line repair across Idaho Highway 33 is complete. The cost to the city is about \$23,000.

**FEMA Flood Plain Update:** The Federal Emergency Management Agency (FEMA) has agreed to redo the flood plain model based on our specifications and will expect us to adopt it when complete. Funds are promised to help mitigate choke points if found within the first six months.

**Rexburg Meeting on Sewer Rate Increases July 17:** Rexburg is meeting next week with the city to explain the sewer rate increase of \$0.25. The city needs to raise the sewer user fee to match the increase.

**Run, Fight, Hide Training:** All employees and the council are invited to attend the active shooter training Wednesday, July 18, at 6:30 p.m. in City Hall.

**REXBURG'S PROPOSED CHANGES TO HIGHWAY 33:** The City of Rexburg plans to create a cul de sac just east of where Idaho Highway 33 turns toward Sugar City at Horkley's Self Serv because of dense residential building plans within Rexburg city limits (see Map #1). The re-route could potentially hurt Sugar City residents and patrons because of the less-direct route from Rexburg to Sugar City and the added costs to maintain the road, should the state seek to abandon the highway to Madison County, Rexburg and Sugar City. Councilman King, who

worked for the Idaho Transportation Department, suggested that he investigate further, since it was his understanding that the state cannot vacate one of its highways without the agreement of local jurisdictions.

**PROJECT HELP:** The council decided to wait on the Project Help program, which relies mainly on donations, if there develops a need for the program. Although the program is very successful in Idaho Falls, Sugar City may not be as successful because of economies of scale. The city will make available a list of resources already in place.

**DESIGN REVIEW REVISIONS:** The council discussed at length the advantages and disadvantages of amending the Design Review Board regulations and responsibilities to only include three Planning and Zoning commissioners and at large persons and an aesthetic review only. Councilman Waddell wants to streamline the process to make it simpler and have the board report directly to the council instead of Planning and Zoning. Design Review Board Chairman Paul Jeppeson and Planning and Zoning Chairman Dave Thompson asked for more time to review the proposed changes and investigate any unforeseen consequences. They will come prepared to make proposals to streamline the process.

**SUGAR CITY DOWNTOWN THEME:** Building Inspector Cliff Morris gave a PowerPoint presentation to the council on the advantages of having a “themed” city. He compared Leavenworth, Washington, to Sugar City in terms of business growth possibilities and opportunities. He outlined several key factors that would attract potential customers into downtown Sugar City. Having a “themed” city would allow the city to focus and build on an anchor venue that could tap into abundant local resources and talent to bring the city together. The council seemed supportive of the idea and encouraged further investigation.

**2018-19 BUDGET:** The council will review the proposed budget the next couple of weeks and come prepared with any questions at the next meeting. The budget will need to be re-opened for the unforeseen sewer extension and water pump repairs; the potential of large legal-fee costs, and the new water lines and tank.

**DEPARTMENT REPORTS:**

**COUNCILMAN BARRUS:** Councilman Barrus reported a dead dog in the water ditch, which the city took care of.

**COUNCILMAN WADDELL:** No report

**COUNCILWOMAN BALL:**

**Sugar Days:** Several local businesses are sponsoring the city’s 2<sup>nd</sup> annual Sugar Days celebration July 21. Gator Jacks will donate 100 breakfast burritos and \$500. Stone’s Town and Country will be our main sponsor and will serve at the breakfast.

**COUNCILMAN KING:** No report.

Meeting adjourned at 9:50 p.m.

Signed: \_\_\_\_\_  
David D. Ogden, Mayor

Attested: \_\_\_\_\_  
Wendy McLaughlin, Clerk-Treasurer