

MINUTES OF REGULAR MEETING  
SUGAR CITY COUNCIL  
THURSDAY, DECEMBER 8, 2016

Presiding: Mayor David D. Ogden  
Meeting Convened at 6:30 p.m.  
Prayer: Dave Ogden  
Pledge of Allegiance

Present: Mayor David D. Ogden; Clerk-Treasurer Wendy McLaughlin; Councilmen Bruce King, Matt Garner, Bruce Arnell, and Joe Cherrington; Chairman Brent Barrus of the Planning and Zoning Commission; Sugar City Building Inspector Cliff Morris, Forsgren and Associates Kevin Harris, Realty Quest Co-Owner Judy Hobbs,; and Citizen Jesse Brown.

Mayor Ogden asked if there were any corrections to the minutes of the regular meeting held on November 10, 2016. Each councilman had a copy of the minutes prior to the meeting. It was moved by Councilman Arnell and seconded by Councilman Cherrington to accept the minutes; motion carried.

**RECONCILIATION REPORTS:** Wendy presented the November reconciliation reports for the General Fund. It was moved by Councilman Cherrington and seconded by Councilman Arnell to accept the November reconciliation reports for the General Fund; motion carried. Wendy presented the November reconciliation reports for the Utility Fund. It was moved by Councilman Arnell and seconded by Councilman Garner to accept the November reconciliation reports for the Utility Fund; motion carried.

Wendy presented the current bills in the amount of \$73,482.80. It was moved by Councilman Arnell and seconded by Councilman Garner to pay the current bills, together with all regular December bills; motion carried.

**PLANNING AND ZONING COMMISSION REPORT:** Commissioner Brent Barrus reported on the following items:

**Land Use Schedule Title 9 Update:** Since the public hearing on Thursday, November 17, 2016, The commission is still working on revisions to the Land Use Schedule after noticing the definitions the Land Use Schedule needed to be updated as well. They hope to have a recommendation ready for the council Thursday, January 12, 2017.

**Impact Area Update:** The commission will meet with the BYU-I students who conducted the impact area study Tuesday, December 13, 2016 at the Economic Development Center in Rexburg for the final results. The meeting will also include the Commission's regular Planning and Zoning meeting.

**PROPOSED MADISON COUNTY SEARCH & RESCUE PROPERTY TRANSFER:** Madison County Search & Rescue's building and property within the Business Park has never formally been transferred into their name. The city would like to transfer the property back to the County and will need to hold a public hearing as well.

**MOTION:** It was moved by Councilman Garner and seconded by Councilman Arnell to set the public hearing date for Thursday, January 26, 2017 for the proposed property transfer; motion carried.

**OLD FARM ESTATES REQUEST FOR PROPOSALS (RFP) GRANT ADMINISTRATOR AND ENGINEER SELECTION RATIFICATION:** The proposed grant will help with the public infrastructure and roads as part of the second phase of the Old Farm Estates' development. There were only two companies who sent in proposals for both the administration and engineering. The RFP committee chose The Development Company as grant administrator instead of Great West from Montana and Forsgren and Associates for the engineering firm instead of Great West of Montana. Forsgren and Associates proposed 10

months instead of Great West's 15 months. The City was very happy with the work Forsgren and The Development Companies did on the ProPeat project.

**MOTION:** It was moved by Councilman Arnell and seconded by Councilman Garner to ratify the RFP committee's selection for grant administrator and engineer and authorize negotiations to proceed; motion carried.

**LOCAL HIGHWAY TECHNICAL ASSISTANCE COUNCIL (LHTAC):** The city plans on applying again for a grant to help rebuild 7<sup>th</sup> West and 9<sup>th</sup> North. The last grant application submitted lost by only seven points. The city has reviewed the grant application and qualifications and will make some necessary adjustments in order to score higher. A formal capital improvement plan is something the city is planning on implementing.

**PROPOSED PARKING RESTRICTION VIOLATIONS:** The council reviewed the parking violations with the city code. Several items were removed or changed that either duplicated state law, were too tedious, or did not make sense. Those changes will be updated and reviewed by the next council meeting.

**PROPOSED HEARING OFFICER AND APPEALS PROCESS FOR PARKING VIOLATIONS:** The mayor reviewed with the council the appeals process for parking violations and the appointment of the city clerk and mayor as hearing officers. Those items considered standard defenses and which the city clerk will be authorized to handle, are as follows:

- Necessary for loading or unloading
- Service vehicle involved in repair or construction
- A vehicle under repair for an emergency or with a flat tire

Those items that are not standard defenses will be turned over to the mayor.

**WATER STUDY ALTERNATIVES:** The mayor discussed with the council the idea of having a secondary water system. A secondary water system would use canal water or surface water to water parks, etc. It could save the city \$250,000 in pump expenses and storage space. An order has been issued that everyone must have a water management plan, and water permits could be subject to good faith efforts. The cost to install a secondary water system is projected at \$771,000. The net cost to the city could be about \$500,000. A grant would help defray the costs. The council did not make a decision on the proposal.

**DEPARTMENT REPORTS:**

**COUNCILMAN ARNELL:** No report

**COUNCILMAN KING:**

**Christmas Tree Lighting Report:** Councilman King reported that the annual Christmas Tree Lighting event was well attended and seems to grow each year. The mayor will send thank you letters to the committee for all their work.

**COUNCILMAN GARNER:** No report.

**COUNCILMAN CHERRINGTON:** No report

**MAYOR'S BUSINESS:**

**Legislative Summit:** The mayor discussed with the council the idea of taking over Highway 33 from the Moody interchange and through town (Center Street) north to until it intersects with Highway 33 north of Sugar City. The state has long wanted to abandon the road to the city. It may favor the city to consider the exchange. State operating funds would increase to help maintain the road and the state would fix the two intersections at 3<sup>rd</sup> South and South Front Street onto Highway 33 before the exchange. Third South would then become a major collector to WalMart and 2<sup>nd</sup> East.

**Christmas Dinner Reminder:** Friday, December 9, 2016 at 6:00 p.m

Meeting adjourned at 8:50 p.m.

Signed: \_\_\_\_\_  
David D. Ogdan, Mayor

Attested: \_\_\_\_\_  
Wendy McLaughlin, Clerk-Treasurer