

MINUTES OF REGULAR MEETING  
SUGAR CITY COUNCIL  
THURSDAY, AUGUST 8, 2013

Presiding: Mayor Glenn W. Dalling  
Meeting Convened at 6:30 p.m.  
Prayer: Lamont Merrill  
Pledge of Allegiance

Present: Mayor Dalling; Sharon L. Bell, Clerk; Wendy Walker, Treasurer; Councilmembers Bruce King, Lamont Merrill, and Vaun Waddell; Steve Hawkes of Planning & Zoning Commission; and Zack Jensen. Councilmember Burch Drake was excused.

The mayor asked if there were any corrections to the minutes of the regular meeting held on July 25, 2013. Each councilmember had a copy of said minutes prior to the meeting. It was moved by Councilmember Waddell and seconded by Councilmember Merrill to accept said minutes; motion carried.

Wendy presented the July reconciliation reports for the General Fund. It was moved by Councilmember Merrill and seconded by Councilmember Waddell to accept the July reconciliation reports for the General Fund; motion carried. Wendy presented the July reconciliation reports for the Utility Fund. It was moved by Councilmember Merrill and seconded by Councilmember Waddell to accept the July reconciliation reports for the Utility Fund; motion carried.

Wendy presented the current bills in the amount of \$43,487.65. It was moved by Councilmember King and seconded by Councilmember Merrill to pay the current bills, together with all regular August bills that have not yet been received; motion carried.

**PLANNING & ZONING REPORT:** P&Z Chairman Steve Hawkes addressed the council.

**Recommendation on design review for Sofa Source:** Steve reported that the original plans included a lounge area on the second floor, which has been deleted from the plan. During the Business Park design review they saw elevation, size of building and landscaping. They did not see an engineering structural drawing at that time. Steve presented the following written recommendation: "The Planning and Zoning Commission have met as a design review committee and are recommending to the city council to allow Sofa Source to construct a building in the Sugar City Business Park. The building meets all of the requirements in the city code and will be a great asset to our community." The council requires that a full set of plans be submitted.

**Sign permit – Grand Teton Self Storage:** Steve reported that Grand Teton Self Storage submitted an engineered plan for a sign. The sign was installed a few feet to the west of where the plan indicated it would be placed. Steve said this is not an issue with P&Z.

**Request from Joyce Cromar to allow her to cement her front yard:** Steve said Joyce Cromar made a request to put her entire front yard in cement. City Code 8-6-2M says people cannot have more than 30% of their front property in cement. The only way this could be

allowed is to change the code.

**DECISION ON P&Z'S RECOMMENDATION ON DESIGN REVIEW FOR SOFA**

**SOURCE:** Discussion was had. Councilmember Merrill will call Clair Boyle and get the plan for Sofa Source for the next meeting. The council deferred the decision pending the receipt of additional detailed information.

**DISCUSSION/DECISION ON GRAND TETON SELF STORAGE SIGN PERMIT:**

Steve Hawkes reported that P&Z approved the sign permit and location. The fact that they moved the sign location a few feet to the west of initial plans is not an issue. It is okay right where it is.

**DISCUSSION/DECISION ON REQUEST FROM JOYCE CROMAR TO ALLOW HER TO CEMENT HER FRONT YARD:**

The council can't approve it because the City Code does not allow it. This issue will be revisited in the near future.

**MOTION:** It was moved by Councilmember King and seconded by Councilmember Merrill to prepare a letter to Joyce Cromar stating that city code currently restricts concrete area in the front yard to 30%, but the council plans to revisit this requirement of the code in the very near future; motion carried. The Mayor will write the letter to Joyce Cromar.

**STORAGE BUILDING – REPORT ON BIDS:** The mayor reported that three bids will be required because it is over \$25,000. Councilmember Merrill reported he has a third bidder that has not submitted his bid yet. At this time we have not received three bids so we can't move forward until we get them.

**FAÇADE FOR CITY HALL – BID REVIEW:** The mayor reported that the price quoted by Harris Construction is over \$25,000; consequently, three bids will be required. He asked that Councilmember Merrill help with getting this out for bids.

**BUDGET REVIEW AND DISCUSSION:** Wendy presented a tentative budget for fiscal year 2013-2014, which is October 1, 2013, through September 30, 2014. A discussion was had on said budget items. The mayor reported that Wendy is grasping budget-preparation details really well.

**Utility rates:** To meet the upcoming fiscal year's utility costs, the city proposes raising the water usage rate 3% from \$0.77 to \$0.79/1000 gallons. The base rate will remain the same at various rates, depending on the pipe size. The sewer usage rate will also increase 3% from \$2.79 to \$2.87/1000 gallons. This is necessary because of a treatment fee increase. Garbage rates will increase 5% as follows: monthly cleanup base fee for residences from \$2.22 to \$2.33; residential garbage can from \$12.16 to \$12.77; 2<sup>nd</sup> can from \$8.81 to \$9.25; 3-yard dumpster (every other week) from \$31.11 to \$32.67; 3-yard dumpster (weekly) from \$62.23 to \$65.34; 6-yard dumpster from \$115.20 to \$120.96; and an 8-yard dumpster from \$149.35 to \$156.82. This increase is necessary due to a 5% increase from PSI and to a possible 50% increase from Ardcor.

**MOTION TO ADOPT TENTATIVE BUDGET:** It was moved by Councilmember Waddell and seconded by Councilmember King to approve the 2013-2014 tentative budget; motion carried.

**DEPARTMENT REPORTS:**

**COUNCILMEMBER KING:**

**Digital recorder:** Bruce said P&Z had requested a digital recorder for their meetings. The mayor said because it is a small expenditure that one could be purchased without having a motion to purchase it; however, Sharon said the city has already purchased one.

**Stop signs:** Bruce reported that the possibility of the city taking over ownership and upkeep of Idaho Transportation Department (ITD) stop signs on city streets abutting Idaho 33 is still under review. ITD frowns on small cities taking ownership of state stop signs. However, officials are still discussing the city's request and no decision has been made. The mayor said unless there is a problem with the sign grant, to leave them the way they are.

**COUNCILMEMBER MERRILL:**

**LEPC:** Lamont reported that three things came out of the meeting. (1) There has been a flu outbreak on the Salmon River. They haven't found the source of it yet. (2) The nation has ten quick-response helicopters. Two of the ten are in Boise. They held a training exercise up on the Moody. (3) They were invited into the 911 center in Madison County and watched it in action. There are three banks of monitors (each with ten monitors). They can open them at any time. They can track an accident by the use of an owner's smart phone. Over 50% of accidents are alcohol related. If one area in eastern Idaho had an overload, the system could shift into other counties and take the excess back and forth.

**COUNCILMEMBER WADDELL:**

**Pioneer Community Breakfast evaluation:** Vaun estimated that the city served breakfast to 600 people July 27. He was pleased with the attendance of invited state and local government officials: Senator Brent Hill, Rep. Dell Raybould, Rep. Doug Hancey, Madison County Commission Chairman Kimber Ricks, and Rexburg Mayor Richard Woodland and his wife. There was good involvement by everyone asked to participate. We appreciate the efforts of Stone's Town & Country Motors in helping to sponsor the event. The mayor expressed appreciation to Vaun for his conscientious work in planning and coordinating the breakfast. Bruce reported that he posted three photos of the community breakfast in the photo gallery of our new city website.

**COUNCILMEMBER DRAKE:**

**Float for Madison County Centennial Parade:** In Burch's absence, the mayor reported that a big effort has been made to get the float altered and ready for the Madison County Centennial Parade, which will be on Main Street in Rexburg Saturday, Aug. 17, at 9 a.m.

**MAYOR'S BUSINESS:**

**2000 East (7<sup>th</sup> West) Bridge:** Madison County has advertised for bids to construct the 7<sup>th</sup> West bridge replacement project, which is scheduled to start in early September.

Meeting adjourned at 8:50 p.m.

Signed: \_\_\_\_\_  
Glenn W. Dalling, Mayor

Attested: \_\_\_\_\_  
Sharon L. Bell, Clerk