

MINUTES OF REGULAR MEETING  
SUGAR CITY COUNCIL  
THURSDAY, AUGUST 22, 2013

Presiding: Mayor Glenn W. Dalling  
Meeting Convened at 6:30 p.m.  
Prayer: Vaun Waddell  
Pledge of Allegiance

Present: Mayor Dalling; Sharon L. Bell, Clerk; Wendy Walker, Treasurer; Councilmembers Bruce King, Lamont Merrill, Vaun Waddell and Burch Drake.

**PUBLIC HEARING (Proposed Budget 2013-2014):** Mayor Dalling welcomed everyone and brought the public hearing to order. He presented a brief review of the procedure for the public hearing and asked Treasurer Wendy Walker to introduce the subject of tonight's hearing. Wendy reviewed the general fund and the utility fund budget items. City Clerk Sharon L. Bell reported that there was no prior written testimony submitted. With the sign-up sheet of the public hearing in hand, Mayor Dalling called first for those in favor of approving the proposed budget. No one testified.

The mayor called for those neutral to the proposal to testify. No one testified.  
The mayor then called for those against the proposal to testify. No one testified.

6:50 p.m. The public hearing ended, and the council convened its regular meeting.

Present: Mayor Dalling; Sharon L. Bell, Clerk; Wendy Walker, Treasurer; Councilmembers Bruce King, Lamont Merrill, Vaun Waddell and Burch Drake.

**ADOPT 2013-2014 BUDGET:** It was moved by Councilmember Merrill and seconded by Councilmember Waddell to adopt the fiscal year 2013-2014 budget as prepared and proposed for Sugar City, and as noticed in the newspaper and presented at the public hearing tonight. The mayor called for a roll call vote:

Those voting aye: Councilmembers King, Merrill, Waddell and Drake

Those voting nay: None

Thereupon, the mayor declared the motion passed. The mayor thanked Wendy for her outstanding work on the budget.

The Mayor asked if there were any corrections to the minutes of the regular meeting held on August 8, 2013. Each councilmember had a copy of said minutes prior to the meeting. It was moved by Councilmember Waddell and seconded by Councilmember Merrill to accept said minutes; motion carried.

**PLANNING & ZONING REPORT:** There was no P&Z report.

**SUGAR CITY WEBSITE NEWS RELEASE:** Councilmember King submitted a proposed news release announcing the city's new website.

**MOTION:** It was moved by Councilmember Waddell and seconded by Councilmember Drake to approve issuing the news release and posting it on the city's website and to thank Bruce King for preparing the website; motion carried.

**STORAGE BUILDING REPORT AND POSSIBLE DECISION:** Given that estimated cost of constructing the proposed storage building is more than \$25,000, the mayor said three bids for the work are required. He discussed the matter with Attorney Forsberg, who said the city would have to advertise for bids to construct the building according to specified plans so everyone can bid on the exact same design. Then we can accept any or all bids. Discussion was had.

**MOTION:** It was moved by Councilmember Merrill and seconded by Councilmember Waddell to authorize Lamont Merrill to commission a set of plans for the storage building and to advertise for bids on constructing the building per those plans; motion carried.

**REVIEW FAÇADE ON FRONT OF CITY HALL:** Discussion was had on architectural plans submitted for the proposed façade on city hall. Since the estimated cost of constructing the façade is more than \$25,000, the city would have to advertise for bids to construct the façade according to specified plans so everyone can bid on the exact same design.

**MOTION:** It was moved by Councilmember Waddell and seconded by Councilmember King to buy the architectural plan from CSHQA for the city hall façade and to compensate Harris Construction for plans on the same project; motion carried. Councilmembers Merrill and Drake accepted the assignment to proceed in the development of a building construction plan for the city hall façade.

**MADISON COUNTY CENTENNIAL PARADE:** Councilmember Drake reported that the Madison County Centennial Parade was a fiasco in that no more than 200 people watched it. The parade consisted of two floats, the Sugar City float and a county centennial float, plus some horses and wagons. He was disappointed with the level of participation in the parade. Burch was happy that we took our float to the other two parades: the 84<sup>th</sup> Annual Independence Day Parade in Rexburg and the 2013 Pioneer Days Parade in St. Anthony.

#### **REPORT OF STREET WORK:**

**Street signs:** Councilmember Drake reported that the city signed the agreement to take over ownership and upkeep of Idaho Transportation Department (ITD) stop signs on city streets abutting Idaho 33.

**Street work:** Burch reported that seal coating of South Railroad Avenue, South Cutler, First South, and two blocks of South Pine is almost done and city employees are sweeping off excess rock chips from road surfaces. The county, which by long-established agreement seal coats Sugar City roads at its cost, will seal coat 7<sup>th</sup> West and 3<sup>rd</sup> South west of the railroad track next year.

#### **DEPARTMENT REPORTS:**

##### **COUNCILMEMBER KING:**

**Website:** Bruce reported that the redesign of the website is complete, with all elements in place. He showed city officials additional pictures posted – Planning and Zoning

Commissioners, Tree and Beautification Committee and city scenes (photo gallery). He was commended for his good work on the website.

**Streets:** Bruce said Tyson Harris asked if the city could pave Idaho Avenue where his mother Janet lives. The mayor said we do not have sufficient information to discuss this matter at this time.

**Code changes:** Bruce reported that he and Vaun made tweaks to title 1 section 1 to simplify it. He said he sent the suggested changes to Sharon this afternoon. She will make copies for the mayor and council for discussion at the next meeting. Bruce said the main code changes were regarding modifications to title 8 design review and to how much concrete should be allowed in yards. Vaun has tweaked the changes. Discussion was had. Bruce proposed that the council invite Vaun to take the input from the meeting and meld it into something that works for discussion at the next meeting.

#### **COUNCILMEMBER MERRILL:**

**Old Farm Estates:** Lamont reported that apparently Gary Stillman keeps changing his mind on the purchase of his Old Farm Estates property.

**Water rights:** Lamont reported that Jared Neeley would like to sell 12 water shares to the city at \$2,500 a share. The mayor commented that if Neeleys desire to develop their property sometime in the future, it would be advantageous to them to own all the water rights possible in order to be annexed into the city for development.

**COUNCILMEMBER WADDELL:** No report.

**COUNCILMEMBER DRAKE:** Burch reported attending the Jefferson-Madison Transportation Committee meeting of the Idaho Transportation Department District 6. The district's Senior Transportation Planner Bill Shaw asked for comments, so Burch told him he was interested in ingress and egress to and from U.S. 20 north of Sugar City. Bill said if we would prepare a plan and bring it to him, he would evaluate it. Councilmember King said that maybe there is a glimmer of hope. Shaw invited Sugar City to prepare a letter of request that our half interchange on U.S. 20 be changed to a full interchange.

**1000 East Bridge:** Burch reported that D. L. Beck, Inc. was awarded the contract for its bid of \$732,449.84 to construct the planned bridge on 1000 East in northwest Sugar City. Construction is scheduled to start in September. The bridge will be about 71 feet long and wide enough for eventual two lanes of traffic in each direction.

#### **MAYOR'S BUSINESS:**

**Southeast Idaho Mayors' Meeting report:** The mayor reported that several significant discussions were had at the mayors' meeting at Harriman Park. Nearly 100% of the mayors from Island Park to Pocatello were in attendance. (1) A lengthy discussion was held on the importance of a rainy day fund in both utilities and general fund categories. (2) The developers need to buy into the existing system that has been built by the previous city/property owners. Cities need to be careful in their contracts with new developers. New developers frequently expect and request favors to aid in their development projects. (3) A reminder that snowbirds must pay their base fee even when they are gone. As long as they own the property, they must pay the base fee. (4) Attorney Jerry Mason recommended that even after a bond is paid off we continue to collect the base fee and suggested that we pass an ordinance to authorize that procedure. By the time cities pay off a bond, it is very possible that they will be reviewing an addition or update and they will need a certain amount of money to qualify for the new bond.

The mayor expressed appreciation for all the work that the council does and for services of the clerk and treasurer.

Meeting adjourned at 9:25 p.m.

Signed: \_\_\_\_\_  
Glenn W. Dalling, Mayor

Attested: \_\_\_\_\_  
Sharon L. Bell, Clerk