

MINUTES OF REGULAR MEETING
SUGAR CITY COUNCIL
THURSDAY, JULY 25, 2013

Presiding: Mayor Glenn W. Dalling
Meeting Convened at 6:30 p.m.
Prayer: Bruce King
Pledge of Allegiance

Present: Mayor Dalling; Sharon L. Bell, Clerk; Wendy Walker, Treasurer; and Councilmembers Bruce King, Lamont Merrill, Vaun Waddell and Burch Drake.

The mayor asked if there were any corrections to the minutes of the regular meeting held on July 11, 2013. Each councilmember had a copy of said minutes prior to the meeting. It was moved by Councilmember Merrill and seconded by Councilmember Drake to accept said minutes; motion carried.

PLANNING & ZONING REPORT: In the absence of P&Z Chairman Steve Hawkes, City Clerk Sharon L. Bell addressed the council.

Application for sign permit – Grand Teton Self Storage (impact area): Chairman Steve Hawkes reviewed and approved the application for a free-standing sign for Grand Teton Self Storage in the impact area. He signed a letter stating, “After reviewing the application and engineering designs, the sign meets all specifications regarding signs in the Sugar City Code. We recommend that Madison County issue a signed permit to Grand Teton Self Storage according to the engineering designs.” Sharon delivered the application for sign permit to Brent McFadden of Madison County Planning and Zoning, who will issue the permit.

STORAGE BUILDING REPORT AND POSSIBLE DECISION: Councilmember Merrill reported that he received a bid from Ultimate Steel Erection for a steel storage building that includes a door in the side. The total bid is \$59,500 without concrete for the floor and electricity.

FACADE ON FRONT OF CITY HALL AND POSSIBLE DECISION: Councilmember Drake reported that the estimated cost for the façade on the front of city hall is \$18,680.

FUNDING FOR ABOVE PROJECTS: The mayor reported that both water and sewer systems have separate capital improvement funding. The utility fund has a total of \$115,000 for capital improvements. It has spent \$59,000, leaving a balance of \$56,000. The general fund contingency fund has \$41,500 left in it, and the general fund capital equipment replacement has \$28,000 still available. This does not affect the additional \$20,000 placed in the street budget last year. If we don't do anything, this money will roll into our savings account. The mayor said if we spend the money on the two projects, we would not take anything out of savings. Together both projects would cost approximately \$97,000. Discussion was had.

MOTION: It was moved by Councilmember Merrill and seconded by Councilmember Waddell to approve the expenditure of \$59,500 for a new storage shed and approximately \$18,680 for a new façade on the front of the city building; motion carried. Both projects would

need to be presented to the Planning and Zoning Commission for design review. Councilmember Drake will present the façade drawings to Steve Hawkes, and Councilmember Merrill will deliver the storage building drawings to Steve Hawkes.

ST. ANTHONY PARADE ARRANGEMENTS: Councilmember Drake reported that the annual Pioneer Days Parade in St. Anthony begins at 10:30 a.m. on July 27. He will personally drive the float to St. Anthony and along the parade route. The mayor and Councilmembers King, Merrill and Waddell will ride on top of the fire engine. The theme for the parade is “Home is where the heart is.” The mayor expressed appreciation to the council for taking part in the parade.

SCADA ALARM SYSTEM FOR THE RICKS ADDITION SEWER LIFT STATION: The mayor reported that the city does not have an emergency notification system on the sewer lift station that serves Kershaw Intermediate School and the Ricks-Landon addition. We can get a Scada alarm system for about \$5,400, which would notify Public Works Director Zane Baler automatically of a problem. The mayor said we should investigate to see if this system fits our total water and sewer control warning system.

MOTION: It was moved by Councilmember Waddell and seconded by Councilmember Drake to approve the expenditure of up to \$6,000 for an alarm system for the sewer lift station at the Ricks-Landon subdivision; motion carried.

REVIEW BUDGET: Wendy led a discussion on the draft budget, which was presented to the council for review last meeting.

The mayor expressed appreciation for Wendy’s ability to quickly grasp the entire city budgeting process.

DEPARTMENT REPORTS:

COUNCILMEMBER KING:

Update on Website: Bruce reported that once he posts on the website photos of the Planning and Zoning Commission, Tree and Beautification Committee, the Pioneer Community Breakfast and the Sugar City float he will draft a news release on our newly designed and expanded website for the mayor’s and council’s review.

COUNCILMEMBER MERRILL: No report.

COUNCILMEMBER WADDELL:

Pioneer Community Breakfast: Vaun reported that he has volunteers for kitchen tasks. This would be a good opportunity for the council to wear their city hats and greet people. Volunteers are scheduled for cleanup. Stone’s Town & Country Motors Inc., of Rexburg, is again paying for and helping prepare most of the food in return for the city allowing it to advertise its vehicles at the breakfast. The mayor thanked Vaun for arranging this sponsorship and for his good work organizing and implementing the big event.

COUNCILMEMBER DRAKE:

Street signs: Burch discussed the idea of the city taking over ownership and upkeep of Idaho Transportation Department (ITD) stop signs on city streets abutting Idaho 33 .

The mayor said that if ITD is unsupportive of the idea we should back off of the whole concept.

MAYOR'S BUSINESS:

DEQ water study: The mayor reported that he contacted Dick Dyer about reapplying for the Idaho Department of Environmental Quality (DEQ) grant and he has not yet responded.

Meeting adjourned at 8:30 p.m.

Signed: _____
Glenn W. Dalling, Mayor

Attested: _____
Sharon L. Bell, Clerk