

MINUTES OF REGULAR MEETING
SUGAR CITY COUNCIL
THURSDAY, JULY 11, 2013

Presiding: Mayor Glenn W. Dalling
Meeting Convened at 6:30 p.m.
Prayer: Mayor Dalling
Pledge of Allegiance

Present: Mayor Dalling; Sharon L. Bell, Clerk; Wendy Walker, Treasurer; Councilmembers Bruce King, Lamont Merrill, Vaun Waddell and Burch Drake.

The mayor asked if there were any corrections to the minutes of the regular meeting held on June 27, 2013. Each councilmember had a copy of said minutes prior to the meeting. It was moved by Councilmember King and seconded by Councilmember Waddell to accept said minutes; motion carried.

Wendy presented the June reconciliation reports for the General Fund. It was moved by Councilmember Drake and seconded by Councilmember Merrill to accept the June reconciliation reports for the General Fund; motion carried. Wendy presented the June reconciliation reports for the Utility Fund. It was moved by Councilmember Waddell and seconded by Councilmember Drake to accept the June reconciliation reports for the Utility Fund; motion carried.

Wendy presented the current bills in the amount of \$43,954.61. It was moved by Councilmember Waddell and seconded by Councilmember Merrill to pay the current bills, together with all regular July bills that have not yet been received; motion carried.

PLANNING & ZONING REPORT: There was no P&Z report.

CONSUMER CONFIDENCE REPORT: Sharon reported that City Engineer Dick Dyer prepared the 2012 Consumer Confidence Report and submitted it to the Idaho Department of Environmental Quality (DEQ). The report confirmed that the city's tap water met all U.S. Environmental Protection Agency (EPA) and state drinking water health standards. It is excellent water requiring no treatment. She encouraged the council to read the report.

WEBSITE: Councilmember King gave a presentation on the general structure and expanded content of the new city website, using the audiovisual equipment in the council chambers. The mayor and entire council complimented him for his fine work. Bruce said Councilmember Waddell originated much of the content, including many of the photos.

SIGNS: Councilmember King led a discussion on directional signs for access to northbound U.S. 20. The Idaho Transportation Department (ITD) recommended that the city install guide signs on Railroad Avenue near where the street intersects Center Street. Ideal spots may be situated on city or private property. After discussion, the mayor said that more research on location for signs should be done before a decision is made. Councilmember Drake will

research the matter.

STORAGE BUILDING: Councilmember Merrill presented two bids for a proposed 40' x 60' steel storage building. The estimated bid from Ultimate Steel Erection is \$65,575 and the estimated bid from SteelVision is \$61,690. The bids were higher than the city expected. The city needs to decide whether the building is something they want to pursue, or pursue some other type of building. The mayor asked the council to review the bids and be prepared to make a decision at the next meeting.

WASTEWATER TREATMENT FEE INCREASE: The mayor reported that the city of Rexburg notified us that there would be a 2.3% increase in the wastewater treatment fee, which is about five cents per 1,000 gallons of sewage, for the upcoming fiscal year. Fortunately, it isn't a major increase.

SET BUDGET DATES: Wendy reported the following budget dates for Fiscal Year 2014: July 25, review proposed budget; August 8, adopt tentative budget; August 22, 6:30 p.m., budget hearing and adopt 2014 budget; and September 12 adopt appropriations ordinance.

FIRST DRAFT OF BUDGET: The first draft of the FY 2014 budget was presented to the council. The mayor reported that this is a work in progress and asked the council to review it. If they have major concerns, they can meet with Wendy by appointment to discuss them. The budget will be reviewed at the next meeting.

DEPARTMENT REPORTS:

COUNCILMEMBER KING:

Feedback on Website: A Canadian wanted to know if the city has a collector's pin and how to obtain one. The city has no pin, and Bruce will notify him.

COUNCILMEMBER MERRILL:

LEPC: Lamont reported that the meeting was postponed.

COUNCILMEMBER WADDELL:

Pioneer Community Breakfast: The annual pioneer breakfast is July 27 from 7 to 10 a.m. at Heritage Park. Vaun reported that the food has been ordered and volunteers are accepting assignments.

COUNCILMEMBER DRAKE:

Parade float: Burch reported that the float turned out nice. In fact, it won first place in the 84th Annual Independence Day Parade in Rexburg, plus it received a blue ribbon in community entries and a \$50 cash prize. He expressed appreciation to those who helped him build the float. They plan a few modifications to the float for the 2013 Pioneer Days Parade in St. Anthony July 27.

MAYOR'S BUSINESS:

Grant writing expert: The mayor asked the council to think about someone we could hire to write grants for the city.

DEQ water study: The mayor reported that the city did not accept an Idaho Department of Environmental Quality (DEQ) water study grant that Dick Dyer had applied for and received in the early months of 2013. It is apparent that with the movement in Old Farm Estates that we now need to have a DEQ water study. When Toscano seemed to be developing in the very near

future, we hired Forsgren Associates to do a water demand study with the new developments. The reason for hiring Forsgren was that Dick Dyer was the engineer for Toscano. Forsgren completed the water study and the bill was \$20,000 and because we have not encouraged them to complete the study, they have not billed us for the last \$2,000. Part of their study developed into requesting an additional water right for the city. This water right request included a dual water system as required by the Idaho Water Resource Board and no action by the city was taken at that time. It is apparent that Old Farm Estates is looking at major progress in their development.

The DEQ water study will cost \$50,000. The grant will provide \$25,000 and the city is required to provide \$25,000 in matching funds. Both engineering firms, Forsgren Associates and The Dyer Group, have given reasonable assurance that the previous water demand study by Forsgren should provide roughly 50% of the city's match. In view of this and the necessity of a DEQ water study before major changes can take place, the city needs to take action and obtain completion of the DEQ water study. A discussion was held.

MOTION: It was moved by Councilmember Merrill and seconded by Councilmember Drake to authorize hiring The Dyer Group to create the grant for the DEQ water study; the grant is \$50,000, and we would pay a match of \$25,000.

AMENDED MOTION: It was moved by Councilmember Waddell and seconded by Councilmember Drake to amend the motion to the effect that hiring The Dyer Group is subject to verification that the Forsgren study is valid toward the city match; motion carried. There was a unanimous vote on the motion as amended.

Pamphlet for legislative tour: The mayor expressed appreciation to Councilmember Waddell for preparing two pages of narrative and illustrations for the planned pamphlet to give state legislators.

Meeting adjourned at 9:05 p.m.

Signed: _____
Glenn W. Dalling, Mayor

Attested: _____
Sharon L. Bell, Clerk