

MINUTES OF REGULAR MEETING  
SUGAR CITY COUNCIL  
THURSDAY, APRIL 10, 2014

Presiding: Mayor Glenn W. Dalling  
Meeting Convened at 6:30 p.m.  
Prayer: Bruce King  
Pledge of Allegiance

Present: Mayor Dalling; Sharon L. Bell, Clerk; Wendy Walker, Treasurer; Councilmembers Bruce King, Lamont Merrill, Vaun Waddell and Burch Drake; David Ogden of Planning & Zoning Commission; Bert McLaughlin; Jennifer Alexander; Kira Young; Lynnette Hanson; Linda Mabbutt; Helen Warner; Michelle Weaver; Howard Warner; Zack Cardon; Lizzi Cardon; Colin Cardon; Ducky Cardon; Caleb S. Cardon; Lori Cardon; Stockton Cardon; Janis Allison; Robert N. Bell; Nick Allison; Jennifer Walker; Rick Rydalch; Jeremy Walker; Rachel Distelhorst; Jody Huntsman; and Joe Law.

**ADMINISTRATION OF OATH OF OFFICE:** City Clerk Sharon L. Bell administered the oath of office to new City Clerk-Treasurer Wendy Walker, and she signed an oath stating that she would faithfully discharge her duties. The mayor and City Council presented Sharon with a plaque for her dedicated service of 16 ½ years. City officials thanked Sharon for her talents, expertise and pleasant demeanor as she worked with the public and city leaders over the years. “She will surely be missed,” said Mayor Dalling. Many of Sharon’s and Wendy’s family attended the meeting to witness the swearing in.

**MOTION TO AMEND AGENDA:** It was moved by Councilmember Drake and seconded by Councilmember King to amend the agenda to include the requested PSI rate increase and RPO Charter on the grounds that these items, which were time sensitive, needed immediate attention; motion carried.

The mayor asked if there were any corrections to the minutes of the regular meeting held on March 27, 2014. Each councilmember had a copy of said minutes prior to the meeting. It was moved by Councilmember Merrill and seconded by Councilmember Drake to accept said minutes, with minor changes from Councilmember Waddell brought forward just prior to the meeting; motion carried.

Wendy presented the March reconciliation reports for the General Fund. It was moved by Councilmember Drake and seconded by Councilmember Waddell to accept the March reconciliation reports for the General Fund; motion carried. Wendy presented the March reconciliation reports for the Utility Fund. It was moved by Councilmember Waddell and seconded by Councilmember Merrill to accept the March reconciliation reports for the Utility Fund; motion carried.

Wendy presented the current bills in the amount of \$94,836.22. It was moved by Councilmember Waddell and seconded by Councilmember Drake to pay the current bills, together with all regular April bills that have not yet been received; motion carried.

**PSI RATE INCREASE:** PSI had asked for a “cost of living” rate increase, which was read in an email from the company in the last meeting on March 27, 2014. The council requested more detailed information on the requested increase. In an email dated 4-9-14, Todd Hanson, district manager of PSI, discussed how total costs of labor have risen over 6% and insurance alone had gone up 13%. He reported that fleet maintenance also was more expensive, with fuel costs increasing 6.5% and tire costs increasing 12%. The council felt that, given the great service provided by PSI, the 4% increase was warranted.

**MOTION TO ACCEPT PSI 4% RATE INCREASE:** It was moved by Councilmember Waddell and seconded by Councilmember King to approve the PSI request for a 4% rate increase, effective March 1, 2014; motion carried.

**MADISON COUNTY RURAL PLANNING ORGANIZATION CHARTER (RPO):** The mayor presented the RPO Charter for council approval. The charter defines membership, functions, duties and responsibilities. The charter is organized to improve coordination between Madison County and the Idaho Transportation Department (ITD). The organization is one-of-a-kind in Idaho, although there are several RPOs in Utah. The council felt that it was a sensible endeavor, which coordinates planning and fosters cooperation. This kind of organization may have prevented some of the traffic problems resulting when Madison High School was built at its present location.

**MOTION TO APPROVE CHARTER:** It was moved by Councilmember Waddell and seconded by Councilmember Drake to approve the charter draft, dated September 26, 2013, for the Madison County Rural Planning Organization.

**STATUS OF FRONT FACADE:** Councilmember Merrill updated the council on the status of the front façade for City Hall. “All preliminary plans have been completed. We will order the beams and footings next week to begin construction soon after,” Lamont Merrill said. No exact date has been set.

**Sign plan and design:** No Report.

**STATUS OF LARGE VEHICLE PARKING ORDINANCE:** The City Council reviewed a petition signed by 127 residents and non-residents opposed to the proposed large vehicle parking ordinance. Sugar City Attorney Bill Forsberg advised the city to proceed cautiously. The council will seek Attorney Forsberg’s advice before proceeding. Councilmember Waddell suggested that City Engineer Dick Dyer put in writing any impact that large vehicles have on residential city streets. It also was suggested that the city obtain a copy of Rexburg’s policy on large vehicle parking.

**PLANNING & ZONING REPORT:** P&Z Chairman David Ogden attended the meeting.

**Division of Galbraith Property:** CarolLynn Galbraith Larson completed the new short form from P&Z to divide the Galbraith property. It is ready to be formally submitted to the commission. The property has been surveyed and a plat is being completed. Brent McFadden of Madison County supports the application and the request to divide the property, which lies within the city’s impact area. Councilmember Waddell noted that, in connection with dividing the Galbraith property, the transportation plan will need to be reconsidered. The commission is

aware that possible roads are being considered, which may go through the property, and will discuss it in their next meeting.

**Division of Neeley Property:** A plat for division of the Neeley property into two lots was presented to P&Z. Kelton Larson has purchased part of the property to use as a commercial truck terminal. Madison County has no problem with the division. The area is currently zoned for agricultural use and will have to be changed to a commercial zone for Larson's planned truck terminal.

**Rezoning of the Impact Area:** Dave met with the City Attorney Bill Forsberg, Madison County Attorney Troy Evans and Madison County General Services Director Brent McFadden to discuss the first step in creating a new agreement between Sugar City and the county on rezoning the impact area. Both Madison County and Sugar City attorneys will be involved in drafting an ordinance by which the county will give the city control of its impact area. A public hearing then will be set for the proposed ordinance. P&Z is in full accord with the attorneys and the county and desires to make sure that all Sugar City plans and code are in order before Sugar City's ordinances govern the impact area. Sugar City's Comprehensive Plan as well as its Land Use Map will also need to be changed to allow for the zone changes, i.e., the Neeley property north of the business park changing from agriculture use to commercial use.

**Tucker Adamson Zone Change Application:** A public hearing for rezoning is scheduled to go forward as planned, recognizing public resistance. The city attorney says there is no defect in the notice to mislead the public of intentions for the zone change. Adamson requests that the zone be changed from R2 to R3 on the portion of his property that lies between D Street and the Sweethaven Apartments. R3 requires a design review. Adamson is currently grandfathered for three mobile home spaces and one camp trailer. The council will wait to discuss and make any decision until after the public hearing and recommendation from P&Z.

**CITY EMPLOYEES/SUMMER ADDITIONAL EMPLOYEES:** Zane Baler, public works director, injured his shoulder while lifting the old fire bell. There was no damage or injury to Zane's previous surgery site, which stemmed from another incident in 2012. The city will be hiring extra help for the summer season and a part-time office assistant.

**GRAIN SILO UPDATE:** The silo is down, buried and covered up. We plan to restore the appearance of the area as soon as possible.

**SUGAR CITY STAKE EMERGENCY PREPARATION:** Lawrence Lovell, emergency communications specialist for the Sugar City Idaho Stake of the Church of Jesus Christ of Latter-day Saints, approached the city on coordinating emergency efforts. The stake has detailed an emergency preparation and response plan, which is to be carried out through the church's existing organization of wards (congregations). The city is interested in discussing ways to coordinate emergency efforts with the stake and its wards and has invited Lovell to address the council during the next scheduled meeting.

**DEPARTMENT REPORTS:**

**COUNCILMEMBER KING:** Bruce thanked Mayor Dalling for his goodness and kindness in dealing with people, which fosters good will. "On behalf of the council and staff, I wish to thank Mayor Dalling for his excellent human relations. His gracious and sensitive manner, not to mention his aptitude for meeting social needs, fosters good feelings and esprit de corps, which are vital ingredients of a successful community." Our mayor is a humble man,

dedicated to the welfare of Sugar City and those who reside here.

**COUNCILMEMBER MERRILL:**

**LEPC report:** The Local Emergency Planning Committee (LEPC) is working on emergency classes. They will have a full-scale mock emergency disaster training scheduled June 6-7 this year.

**COUNCILMEMBER WADDELL:**

**Easter Egg Hunt:** The annual Easter Egg Hunt is on track and will begin at 10 a.m. Saturday, April 19, 2014, at Smith Park in Sugar City. Children ages one to ten are invited to participate. The cost for eggs and candy has gone up since the closure of Sugar City Market earlier this year, due to the fact that the market did not mark up the cost of the candy and supplies. Businesses have donated over \$500 in gift sponsorships this year. Local girls will help prepare the plastic eggs and other prizes in advance, and during the morning of the event will help scatter them at Smith Park.

Baseball and softball practices and games are planned, and Smith Park ball fields are ready for the season, except for the score boards, which are not working. Smith Park is the only lighted ball field in the area, providing a place to play even after dark. The baseball association is happy to pay the \$15/hr for lights and will help maintain the playing field.

The Teton Dam Marathon is planned for the second Saturday in June.

**COUNCILMEMBER DRAKE:** Road repair and maintenance are scheduled. The budget is being looked at to allow for additional projects that need attention.

**MAYOR'S BUSINESS:**

**Office hours 9 a.m. – 4 p.m.** With changes in office personnel, it has been decided that the office will remain open to accommodate citizens during the lunch hour as well. The city clerk-treasure will work from 8 a.m. to 4:30 p.m., with a 30-minute lunch break during the day.

There has been no progress on the Rexburg Urban Renewal District including properties in Sugar City's impact area that would benefit Sugar City's future growth if included in the district. Sandra Ball wants all her property to be included not just part of it. We have not heard back from Dickinson and Sun Glo.

Meeting adjourned at 8:25 p.m.

Signed: \_\_\_\_\_  
Glenn W. Dalling, Mayor

Attested: \_\_\_\_\_  
Wendy Walker, Clerk