

SUGAR CITY PLANNING & ZONING MEETING MINUTES

REGULAR MEETING
THURSDAY, January 20, 2011

Commissioners in attendance: Randall Miller, Joy Ball, Sam Lines, Steve Hawkes, Jared Luthy, Bill Taylor, Tom Fleming, Jess Brown

Representing the city: Mayor Glen Dalling, Vaun Waddell, Bruce King, Sharon Bell

Public in attendance: None

I. 7 P.M. Meeting called to order by Joy Ball

II. Administration of Oath of Office to Planning & Zoning Commissioners by Sharon Bell, City Clerk.

REPEAT AFTER ME:

I, (repeat names to themselves), do solemnly swear that I will support the constitution of the United States and the State of Idaho, and the Laws and Ordinances of the City of Sugar City, and that I will to the best of my ability, faithfully perform the duties of the office of Planning & Zoning Commissioner in the City of Sugar City, Madison County, Idaho, during my continuance therein. So help me, God.

III. Motion to approve the January 6 Planning and Zoning minutes, Public Hearing minutes & Design Review minutes.

- Moved: Tom Fleming
- Seconded: Randall Miller
- Passed unanimously

IV. Comments from city representatives:

- Councilman Vaun Waddell welcomed the commission and looks forward to a productive working relationship with the City Council.
- Mayor Glen Dalling expressed his thanks and appreciation to the Planning and Zoning Commission.
- City Clerk, Sharon Bell advised us to keep the Code Books up to date. If anyone has problems or questions, they are to contact her.

V. Election of P&Z officers

Position	Name	Nominated by	Seconded	Voting
Chairman	Sam Lines	Steve Hawkes	Jess Brown	Unanimous in favor
Assistant Chairman	Steve Hawkes	Tom Fleming	Jared Luthy	Unanimous in favor
Secretary	Jess Brown	Steve Hawkes	Randall Miller	Unanimous in favor
Asst. Secretary	Joy Ball	Sam Lines	Bill Taylor	Unanimous in favor

VI. Commission Business:

- Bruce King report on 1-13-11 City Council meeting
 - Water rights Presentation from Mr. Tuthill representing Upper Snake Mitigation Solutions, LLC.
 - Title 9, Chapter 10 was approved.
 - Agri-Services Special Use Permit, approved
 - Design Review for Harris' restaurant, approved.

-Commission members' assignments. (Commissioners are to review the chart below including email addresses on the following page and send corrections to Jess Brown as soon as possible).

Sugar City, Idaho

Planning and Zoning Commission

NAME	TERM	ADDRESS	PHONE	EMAIL	ASSIGNMENTS
Christine (Sam) Lines	Feb '10- Dec '11	6 E. 3 rd S.	h-356-4865 c-201-6150	theduckpond@cableone.net	Chairman
Steve Hawkes	Jan '10- Dec '12	410 E. 3 rd N.	h-356-0856	schawkes14@msn.com	Asst. Chairman, Maps, Comp. Plan
Jesse Brown	Jan '11- Jan '13	P.O. Box 475	h-356-3281 c-201-4350	brownj@byui.edu	Secretary
Joy Ball	Jan '09- Dec '11	P.O. Box 445	h-356-4166 w-356-9351	joyball@gmail.com	Asst. Secretary, Comp. Plan, Idaho Code
Jared Luthy	Jan '11- Dec '11	266 N. 7 th E.	h-356-5274 w-356-3609 c-313-4531	luthys3@msn.com	Title 8, Title 9
Tom Fleming	Nov '09- Dec '12	546 S. Teton Ave.	h-356-3871 w-496-7043	flemingt@byui.edu	Title 10, Maps
Bill Taylor	Jan '11- Dec '13	8 E. Peterson Lane	h-656-0889 w-356-9447 c-390-9447	billt@onewest.net	Idaho Code, Title 8
Randall Miller	Jan '10- Dec '12	321 S. Pine Ave.	h-356-9462	ranar1456@msn.com	Title 9, Title 10
Sharon Bell		10 E. Center St.	w-356-7561	sbell@sugarcityidaho.gov	City Clerk
Bruce King		225 W. 2 nd S.	h-356-4419	bpking2009@gmail.com	City Council rep.

Assignments:

Chairman	Sam	
Asst. Chairman	Steve	
Secretary	Jess	
Asst. Secretary	Joy	
Maps	Steve	Tom
Title 8	Jared	Bill
Title 9	Randall	Jared
Title 10	Tom	Randall
Comp Plan	Joy	Steve
Idaho Code	Bill	Joy

theduckpond@cableone.net; schawkes14@msn.com; brownj@byui.edu; joyball@gmail.com; luthys3@msn.com;
flemingt@byui.edu; billt@onewest.net; ranar1456@msn.com; sbell@sugarcityidaho.gov; bpking2009@gmail.com;

-Discussion of upcoming projects and training for 2011

1. Review what needs to be updated on the sign ordinance and add a lighting ordinance.
2. Revisit the zoning map . Focus on zoning for the impact area. (Steve)
3. Revisit the land use map in the Comp. Plan to see if it needs to be updated. (Joy & Steve)
4. Redo the transportation map in the Comp. Plan to reflect the plans for the East Side Parkway and the Expressway or Beltway. (Steve)
5. See if Title 10 needs some updating. We worked on it last year with Vaun Waddell and it may need some tweaking to prepare for the next round of subdivision developments. (Tom & Randall)
6. Review the land use schedule in Title 9, Chapter 6 to see what is allowed in each zone and what is not. Maybe review with Vaun to see if it needs to be updated. (Randall & Jared)
7. Weekly information reports or presentations on primary and secondary responsibilities of the commissioners. Anyone with a primary and/or secondary responsibility
8. Mason & Herrington presentations on DVD.
9. Water rights discussion.

- Assignments:
1. Prioritize what issues need to be discussed for training.
 2. Come with a pretend scenario regarding a potential issue.

VII. Dismissed—8:40 p.m.

A handwritten signature in cursive script, appearing to read "Christ".