

MINUTES OF REGULAR MEETING
SUGAR CITY COUNCIL
THURSDAY, MARCH 10, 2011

Presiding: Council President Harold Harris
Meeting Convened at 6:30 p.m.
Prayer: Vaun Waddell
Pledge of Allegiance

Present: Sharon L. Bell, Clerk; Marcie A. Smith, Treasurer; Councilmembers Harold Harris, Bruce King, Lamont Merrill and Vaun Waddell; Christine (Sam) Lines, Planning & Zoning Commission; Dax Harris; Gage Nelson; Zachary Morris; Catherine Nielsen; Rachel Mills; Wilson Redd; Ben Barrus; and J. Paul Jeppson. Mayor Dalling was excused. In his absence, Council President Harold Harris conducted the meeting.

Council President Harris asked if there were any corrections to the minutes of the regular meeting held on February 10, 2011. Each councilmember had a copy of said minutes prior to the meeting. It was moved by Councilmember Waddell and seconded by Councilmember Merrill to accept said minutes; motion carried.

Marcie presented the February reconciliation reports for the General Fund. It was moved by Councilmember King and seconded by Councilmember Merrill to accept the February reconciliation reports for the General fund; motion carried. Marcie presented the February reconciliation reports for the Utility Fund. It was moved by Councilmember Merrill and seconded by Councilmember Waddell to accept the February reconciliation reports for the Utility Fund; motion carried.

Marcie presented the current bills in the amount of \$93,967.20. It was moved by Councilmember Waddell and seconded by Councilmember King to pay the current bills, together with all regular March bills that have not yet been received; motion carried. Councilmember Waddell asked for a report at the next meeting on the back remodel (EECBG grant) and how it was funded. Councilmember Harris reported that he authorized the expenditure of funds to purchase ten new street signs to replace those that are damaged.

PLANNING & ZONING REPORT: P&Z Chairman Christine "Sam" Lines addressed the council.

Swearing in of two new commissioners: Sam reported that on February 17, 2010, City Clerk Sharon Bell administered the oath of office to two new commissioners, Janet Harris and David Ogden.

Clerk training: Sam reported that Sharon explained her method of correlating minutes to agendas and suggested that P&Z do them the same way so the records will be consistent. As P&Z Secretary Joy Ball was not in attendance Sharon trained her privately.

Prioritized 2011 projects: P&Z is working on training the commissioners, as so many of them are new. They are going to be doing that concurrently with the Land Use Schedule

review.

Began training: Title 9 and Idaho Code: P&Z began training on February 17 by talking about title 9 and Idaho Code. They ended up with each commissioner coming up with a hypothetical scenario and then they asked each other questions and came up with an answer.

Sam was commended for her great start as chairman of the Planning and Zoning Commission. Council President Harris expressed appreciation for the efforts of P&Z and their report.

UPDATE ON PROPOSED STATE-LOCAL AGREEMENT ON HIGHWAY

MAINTENANCE: Bruce reported that he was assigned by the mayor to work with the Idaho Transportation Department (ITD) on the state-local agreement on highway maintenance. The state has divided the area into six routes. Bruce presented a few pages of a proposed maintenance agreement from ITD including a copy of ITD's map, which a maintenance supervisor at the ITD District 6 Office in Rigby found yesterday, showing the six routes. He asked the council to review the documents and asked to have the matter on the next agenda.

DEPARTMENT REPORTS:

COUNCILMEMBER HARRIS:

Update on alley problems: Harold discussed the continuing problem with the alley between Johnsons and the fire station. Neither the Johnsons nor the fire station took into consideration the 10-foot easement on their property for the alley. Harold got a commitment from JRW Associates on what the fire department and JRW are going to do. They were to deliver a written copy of the commitment to city hall today, but Sharon reported it has not been received. Harold and the mayor are of the opinion that all of the trees should be removed, but not the fence, and to plant the trees inside the fence, which is erected along the centerline of the alley.

COUNCILMEMBER KING:

Report on preparation of maps: Bruce reported that he has prepared six pages of notes on responses of public officials on city and county mapping. He will e-mail them to the council and mayor to review and asked to have the matter on the next agenda.

Report on projector system: Bruce reported that the projector system he would propose would cost under \$5,000. Marcie said we have \$2,000 budgeted for the projector system and that it might be reasonable to save up for it. The council agreed with Bruce that we should understand the magnitude of the need before we make the decision on purchasing a projector system. He will discuss it with Planning and Zoning and report back to the council in two weeks.

COUNCILMEMBER MERRILL:

Two projects on pumping: Lamont reported that the bearings are going out in well #4. If they go out, we would have to rely on well #1 and #2 to handle the city. Pump Tech was supposed to be in today to start the replacement. Well #1 doesn't have a discharge system like well #2 so Lamont wants to put a discharge system in well #1 (under water tower), and to flush well #1 before it is used each summer. It would cost between \$800 and \$1,200, and he gave the approval to go ahead with it.

LEPC meeting: Lamont reported attending the LEPC meeting. Two men from the National Weather Service reported that the snow pack in the Upper Snake Basin is 108% of normal. Flooding is not expected to be a major concern.

Henry's Fork Basin: Lamont read an article from the *Standard Journal* on

February 5 on improving the water supply in the Henry's Fork Basin. There was a watershed meeting on February 15 on underground water storage. He would like to go to some of these meetings for information on water supplies.

COUNCILMEMBER WADDELL:

Teton Dam Marathon: Vaun presented two posters for the Teton Dam Marathon, which will be June 11. He reported that he and Paul Jeppson are dividing the duties. Paul will organize volunteers, and Vaun will do the decorations. People will be here from U.S. Track and Field to prepare for making it a qualifying marathon for major competitions such as the Boston Marathon. Vaun asked if we want the route of the half marathon to come through Sugar City. He asked that this matter be put on the next agenda.

Easter Egg Hunt: The Easter egg hunt is scheduled for Saturday, April 23, at 9 a.m. He would like it advertised on the marquee and in the April newsletter.

Arbor Day: Arbor Day is April 29. The plan will proceed as it has in past years.

Vaun suggested that two items be put on the agenda for the next meeting: (1) possible Sugar Days, co-sponsored with the Sugar-Salem Education Foundation; and (2) additional Christmas decorations.

MAYOR'S BUSINESS:

Confirm two appointments to Planning and Zoning Commission: In the mayor's absence, Council President Harris reported that two appointments to the Planning and Zoning Commission have been made: (1) Janet Harris to fill the unexpired term of Randall Miller; and (2) David Ogden to fill the unexpired term of Jesse Brown – both of whom have resigned.

MOTION: It was moved by Councilmember King and seconded by Councilmember Waddell to confirm the mayor's appointment of David Ogden and Janet Harris to the Planning and Zoning Commission; motion carried.

Meeting adjourned at 8:35 p.m.

Signed: _____
Glenn W. Dalling, Mayor

Attested: _____
Sharon L. Bell, Clerk